

New Plymouth, Idaho

Armoral Tuttle Library Board Meeting

July 9, 2019

Call to Order: Heather called the meeting to order at 6:41pm

Roll Call: Those attending: Robert Sprague, Heather Arioldi, Aubri Sotutu, and Ron Beutler were present. Christy Norris was not here.

Executive Session: *** Heather moved to adjourn to executive session. Motion passed.

We appreciate all that Melanie is doing and are all happy with the way the library is working. We appreciate her demeanor. We appreciate her work ethic and her ability to get along with others. We like how she is willing to ask questions and her willingness to search for information she needs. We urge her to relax and read a book if she gets the chance. We like her being here, and are all sure that she will be a great director for a long time. *** Aubri motioned to move from executive session and return to regular session. Motion passed.

Consent Agenda: Consisting of Library Board Minutes June 3, 2019, Financial Report for May, and Library Report for June of 2019 – ***Ron motioned to approve the consent agenda. Motion passed.

Claims Approval: Payment of Bills – \$564.95; ***Aubri motioned to approve the claims approval. Motion passed. Heather and Melanie signed the required form.

Old Business: Discussion of hours and policies: Our discussion started because currently the Library is open two evenings of the week from 5 to 7 pm and a single staff member, which currently is a woman, is working these evening shifts alone. It was discussed and decided we needed to change those hours to address this safety concern. Our discussion readdressed a policy that the Mayor and City Treasurer informed us that we needed a resolution presented at a city council meeting before we could change any hours. Prior to this meeting, Melanie did some research with Idaho District Representative Kevin Thomlison from ICFL (Idaho Commission for Libraries) and was directed to get our answers in Chapter 26, title 33, Idaho Code. According to our understanding through the ICFL and these Library laws: In Idaho, public library boards are not advisory boards. They are independent, nonpartisan boards that govern their libraries (see I.C. §§ 33-2601 and 33-2604). Notwithstanding the provisions of title 50, Idaho Code, a city library board has the powers and duties enumerated in chapter 26, title 33 Idaho Code. We were informed that the “notwithstanding” clause in I.C § 33-2607 Chapter 26, title 33, Idaho Code assigns the library board- not the city council, the authority to govern the library. With this clarification we took it upon our Board to change the hours alleviating any additional work for City Council. Our understanding is that we can operate independently from the city on certain issues. The library hours decision was based on safety of the personnel, patron attendance and the budget. We need to have two individuals working together from 5 to 7pm for our safety. As well our patron attendance needs to provide the need for multiple staff to be here. At this time the attendance is not regularly occurring for both evenings. So with our

safety concerns, limited staff, lack of patron attendance and budget concerns it was decided to keep the Library open for at least one of those evenings.

The new hours that were discussed and voted upon are

Monday - 10:00 a.m. to 2:00 p.m.

Tuesday 10:00 a.m. to 4:00 p.m.

Wednesday - 10:00 a.m. to 4:00 p.m.

Thursday -- 1:00 p.m. to 7:00 p.m. ***Heather moved to approve a change of hours; motion passed.

Concerning Library policies: A patron objected to showing her driver's license ID number while renewing her account. The library suggests that patrons can show an ID, but keep their ID number to themselves by covering the number with their thumb. We simply want to have the opportunity to match the person to the ID. The ID number does not have to be put into the system. We need to make the ID requirement known to our patrons by putting the requirement on our webpage/on our Facebook account/on the library premises. *** Heather moved that we follow the library law in regard to having a photo ID and proof of residence to renew or get a library card; Motion passed.

New Business:

1. Hiring of Charles Butler and discussion of what he has done for the Library IT issues
We need to begin the process of payment for his work to date. We need to have a discussion between Charles and Melanie to get some communication straightened out about hours and what to purchase for back-up etc. Communication and structured hours need to be discussed/payment so far, etc. *** Aubri moved that we need to meet with Charles and get all of the repairs and hours worked discussed and taken care of. Melanie will get hold of him and get things taken care of. Motion passed.

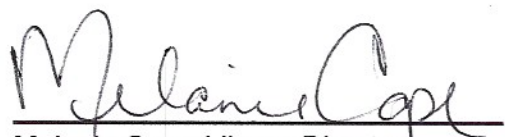
2. Schedule a library paint day to paint walls -

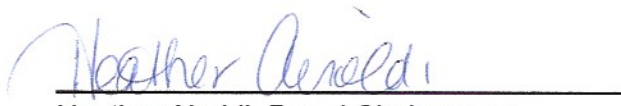
Melanie has said Friday July 26 is the day she would like to paint the library. She said she would like to find some people who need community service to come and help with the project. She wants to paint all the walls in the library before Jody Tally does her library painting murals. Jody gave some ideas of characters to put on walls. We could paint just the Children's section at first. No action taken/table until next meeting. The date seems too soon, so a new date is being considered. ***Put on Old Business schedule for next meeting.

3. Discussion of proposed and accepted FY2020 Budget - Great, we have more money coming!!! \$50,949. No action necessary.

Announcements: Look at chair in children's room, bottom seems to be broken. Look into a stand-alone scanner to couple with printers. Melanie and Charles will discuss when they meet.

Adjourn: Heather adjourned meeting at 8:30


Melanie Cope-Library Director


Heather Aioldi- Board Chairperson