

New Plymouth, Idaho Armoral Tuttle Library Board Meeting August 6, 2019

Call to Order: Heather Airoidi called the meeting to order at 6:33 PM.

Roll Call: Heather Airoidi, Robert Sprague and Christy Norris present. Ron Beutler and Aubri Sotutu were absent.

Consent Agenda: ***Heather motioned to approve the consent agenda which consisted of Library Board Minutes for July, Financial Report for June and Library Report for July 2019. Heather and Melanie signed the minutes.

Claims Approval: Payment of Bills - \$1341.31; *** Christy motioned to approve the claims approval for July 2019. Motion passed. Christy and Melanie signed the required form.

Old Business: Concerning printers and general IT issues: Melanie had purchased two printers on line but one wasn't a color printer, so she sent it back, and bought one at Staples. Both new printers work great. Heather's Dad got the public community printer set up wirelessly. Google Drive has been set up for all staff computer files. Charles got his 1099 into city hall, so now can be paid. With conflicting schedules, Melanie and him have not been able to meet as much as needed. Networking appears to be needed within the Library and currently Charles is not familiar with what all needs done and is researching what he can learn. Danielle Painter is checking with the City's IT guy, Raul, to see what it would cost to just loop us in with the City. Robert, current Board member, suggested we check to see if there is an IT class at TVCC or local college where a student could receive a training course, that the Library Board and budget would cover the costs. This course could be applied to Charles' situation and for future IT help that we may have to look into when current IT staff step down and we need to hire again.

Concerning computer filters: Charles has currently not put a new filtering system on the computers. Charles suggested we use either Foxfilter or Qustodio for our filtering. Melanie brought feature sheets to the meeting to be presented and discussed. Foxfilter costs \$20 a year and that would cover 10 computers or Qustodio would cost \$44.95 a year, which would cover a "parent" computer along with five more. Christy called her son, Nik, about filters and he is researching it for us. Melanie will advise Charles to install Foxfilter if upon learning from Danielle that we won't be able to use the City's guy.

Concerning internet: The previous library director failed to completely inform Melanie that she needed to sign up for a special \$70 discount with

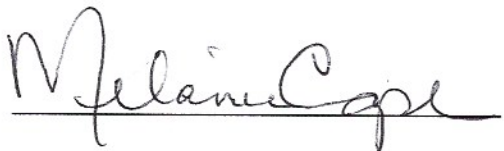
USAC (United Service Administrative Company) which thru FMTC would provide us a discount for internet costs. We have now missed the window of opportunity to sign up this year. Our bill, which was \$35.95 a month for 100mbps, will increase to \$100 plus the modem lease of \$5.95 each month until next year. If we go to 50mbps, we will pay \$67.77 plus the modem lease of \$5.95 a month. We can renew with the special discount next year in June or July. It was decided that we would go to the 50mpbs for now.

Concerning painting the library walls: We have chosen September 20 and 21 for painting the library walls. Melanie will ask for donations of supplies and materials, and check with Beau Zimer for anything he can loan us. If we can't get donations, Melanie will use money from the budget and just buy the supplies and materials.

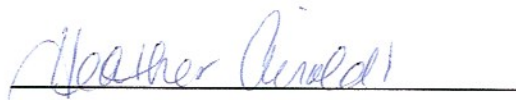
Announcements: Melanie mentioned that a chair broke and so she'd like us to keep our eyes open for a vinyl or pleather chair that we can purchase cheaply. It can be gently used or new.

New Business: None

Adjourn: Heather adjourned meeting at 7:43PM.



Melanie Cope- Library Director



Heather Airolodi- Board Chairperson