

**Armoral Tuttle Public Library
Annual Board Meeting Minutes
Tuesday, October 9, 2018**

Call to Order and Introductions

Christy Norris, Chair, called the meeting to order at 6:36 pm.

Roll Call

Present: Christy Norris, Ron Beutler, Heather Airoldi, and Kevin Miller.

Consent Agenda – Action Item

Ron motioned to approve consent agenda. Motion passed.

Claims Approvals – Action Item

Kevin motioned to approve Claims Approval of \$871.42. Motion passed. Claims Approval was signed by Christy and Jana.

Resignation of Lucky Pennington - Action Item

Ron motioned to accept the resignation of Lucky Pennington. Motion passed.

Annual Meeting Items - Action Item

1) Bylaws, Policies, and procedures:

- a) Board discussed removing the position of treasurer from the board officers and using a revolving agenda of board members to meet with library director and discuss the consent agenda (bills) and sign time sheets.
- b) Board discussed that people who wish to speak to the board will contact Jana who will make a decision at her discretion. If a person is rejected, she must inform the board of the situation.

Christy motioned for these adjustments to be made to the By Laws. Motion passed.

2) Election of Officers:

- a) Ron moved to suspend election of treasurer. Motion passed.
- b) Christy motioned to elect Heather as chairperson. Motion passed.
- c) Kevin motioned to elect Christy to be vice-chairperson. Motion passed.
- d) There was a motion to elect Ron as secretary. Motion passed.

3) Establish Regular Meeting Date for FY2019:

- a) There was a motion to have the first Tuesday of each month at 6:30 by the scheduled meeting time for board meetings. Motion passed.

4) Library Director Items:

- a) Jana reviewed the monthly Library report, and presented the library goals for 2019. No action was taken.
- b) Motion was made to construct a survey of the library to be sent to patrons. Motion passed.

New Business

A motion to table New Business until the next meeting was made. Motion passed.

Adjournment

Christy motioned for adjournment at 8:09 pm. Motion passed.

Approved:

Jana Chase, Library Director

Heather Airoidi, Chairman