

LIZARD BUTTE LIBRARY DISTRICT  
MINUTES OF THE BOARD OF TRUSTEE MEETING  
Held Sept. 12, 2019 Marsing, Idaho

Jamie Parkins called the meeting to order at 5:32 p.m. Board members present were Julia Burham, Maurina Rowley and Margaret Scott.

MINUTES of Aug. 1<sup>st</sup> Board Mtg. were read and approved by unanimous consent.

LIBRARIAN'S REPORT was read and approved.

FINANICAL REPORT was read and approved.

PAYMENT VOUCHER was read and approved to have all bills paid. Maurina Rowley and Margaret Scott signed checks.

Notice of Meeting Posted 9/5/19

Agenda Posted 9/10/19

Unfinished Business:

1. NEW BOARD MEMBER – Susan Adams was sworn in to replace Patty Russell in Seat 5. Margaret made a motion to add Susan to the bank accounts. The motion was seconded by Maurina and passed with unanimous consent.
2. WATER FOUNTAIN – The water fountain has been fixed and we now know how to take care of it in the future.
3. IDAHO BOTANICAL GARDEN – Sue made a motion to table the discussion on buying a library pass until February 2020. Maurina seconded the motion and it passed with unanimous consent.

New Business:

1. DATAPALOOZA – This is a training to learn how to use data for grant reports. They will also be going over the year end report and e-rate. Janna recommended that Catriona attend the meeting on Oct. 25. Julia made a motion to send Catriona. The motion was seconded by Maurina and passed with unanimous consent.
2. PRESCHOOL – Liane Waddington decided not to continue the preschool here. The board discussed the requirement for the preschool to have insurance. That was a requirement from the Library insurance so that the library would not be liable for any accident.
3. POLICIES – Were signed by Jamie.
4. PURCHASE REQUESTS – None at this time.

Adjournment Time 6:31 pm

Respectfully Submitted

Janna Streibel

Secretary of the Board of Trustee