

LIZARD BUTTE LIBRARY DISTRICT
MINUTES OF THE BOARD OF TRUSTEE MEETING
Held March 7, 2019 Marsing, Idaho

Jamie Parkins called the meeting to order at 5:32 p.m. Board members present were Julia Burham, and Margaret Scott.

MINUTES of Feb. 7th Board Mtg. were read and approved by unanimous consent.

LIBRARIAN'S REPORT was read and approved.

FINANICAL REPORT was read and approved.

PAYMENT VOUCHER was read and approved to have all bills paid. Julia Burham and Margaret Scott signed checks.

Notice of Meeting Posted 2/28/19

Agenda Posted 3/5/19

Unfinished Business:

1. BOARD VACANCY – Margaret spoke with 2 people about being on the board. At this time they are unable. The board will continue looking. A replacement needs to be appointed at the meeting in April.

New Business:

1. COMPUTER UPGRADES – Patrick from Valli Information systems came to discuss our options and next steps for the library computer system. He brought 3 different ways that we can proceed with replacing the computers. Scenario 1 is that we upgrade all the computers both staff and patron. This will cost about \$4380.00, then everything will need to be replaced in 3 years. Scenario 2 is that we upgrade all the patron computers and replace the staff computers. This will cost about \$5576.00, the patron computers will then need to be replaced in 3 years. Scenario 3 is that we replace all of the computers now. This will cost \$15808.00 and give us 6 years until everything needs replaced.

Julia made a motion to go forward with Scenario 2 using money from savings. Planning \$2300 per year into the budget for the next few years to have the funds to replace the patron computers. Margaret seconded the motion and it passed with unanimous consent.

With the new upgrades, the Windows system will be upgraded to Windows 10. The board wants all staff trained on the new Windows system right away so the changeover will be smooth.

2. FLAG POLE – The library needs a new flag, rope and hardware items to get the flag pole functioning again. The quote from Colonial Flag is \$64.80. Jamie made a motion to purchase the items seconded by Julia and passed with unanimous consent.

3. TERRORISM RISK INSURANCE - This is the optional insurance each year for extra insurance in case of terrorist attack. The cost is \$5,000.00. Jamie made a motion to reject the insurance. The motion was seconded by Margaret and passed with unanimous consent.

4. PURCHASE REQUESTS – None at this time.

Adjournment Time 6:34 pm

Respectfully Submitted

Janna Streibel

Secretary of the Board of Trustee