

LIZARD BUTTE LIBRARY DISTRICT
MINUTES OF THE BOARD OF TRUSTEE MEETING
Held Feb. 7, 2019 Marsing, Idaho

Jamie Parkins called the meeting to order at 5:32 p.m. Board members present were Julia Burham, Patty Russell and Margaret Scott.

Julia made a motion to accept the agenda as written. Margaret seconded the motion and it passed with unanimous consent.

MINUTES of Dec. 6th Board Mtg. were read and approved by unanimous consent.

LIBRARIAN'S REPORT was read and approved.

FINANCIAL REPORT was read and approved.

PAYMENT VOUCHER was read and approved to have all bills paid. Julia Burham and Margaret Scott signed checks.

Notice of Meeting Posted 1/31/19

Agenda Posted

Unfinished Business:

1. LIBRARY CREDIT CARD – Discussion on Jamie being the Authorized Officer for the credit card application. As long as the card does not go on her credit she will be the Authorized Officer. The board can set the credit limit for the card. A lockbox has been ordered to store the card.

New Business:

1. COST OF GROWTH ANALYSIS – Margaret was able to attend the meeting. Impact fees will not be given to libraries.
2. BOARD VACANCY – Teri Smit has resigned from the board. The board has 60 days to appoint a new board member. This is a corrected timeline from what was on the agenda.
3. COMPUTER UPGRADES – Margaret made a motion to table the discussion of upgrading the computers. The board would like to put together a timeline for replacing the computers and budget that into the library budget. Patty seconded the motion and it passed with unanimous consent.
4. PURCHASE REQUESTS – None at this time.

Adjournment Time 6:34 pm

Respectfully Submitted

Janna Streibel

Secretary of the Board of Trustee