

LIZARD BUTTE LIBRARY DISTRICT
MINUTES OF THE BOARD OF TRUSTEE MEETING
Held Dec. 6, 2018 Marsing, Idaho

Jamie Parkins called the meeting to order at 5:32 p.m. Board members present were Julia Burham and Margaret Scott.

MINUTES of Oct. 4th Board Mtg. were read and approved by unanimous consent.

LIBRARIAN'S REPORT was read and approved.

FINANCIAL REPORT was read and approved.

PAYMENT VOUCHER was read and approved to have all bills paid. Julia Burham and Margaret Scott signed checks.

Notice of Meeting Posted 11/29/18

Agenda Posted 12/4/18

Unfinished Business:

1. LANDSCAPING QUOTES – Discussion on landscaping quotes. Julia made a motion to hire First Impressions Lawn Care to take over the landscaping needs starting in 2019. Margaret seconded the motion and it passed with unanimous consent.

New Business:

1. COST OF GROWTH ANALYSIS – The workshop will be held on Dec. 12 from 6:30-8:30pm at the Canyon County Courthouse. Janna will RSVP for those that would like to attend.

2. LIBRARY CREDIT CARD – US Bank requires 2 years of financials and signatures from the board to get a credit card. Jamie made a motion to fill out the paperwork to get a credit card, request a limit of \$1500.00 and find out from the auditor the checks and balances that need to be in place. The credit card is to be paid off monthly and be kept in a lockbox at the library. Margaret seconded the motion and it pass with unanimous consent.

3. PURCHASE REQUESTS – None at this time.

Adjournment Time 6:10 pm

Respectfully Submitted

Janna Streibel

Secretary of the Board of Trustee