

LIZARD BUTTE LIBRARY DISTRICT
MINUTES OF THE BOARD OF TRUSTEE MEETING
Held June 7, 2018 Marsing, Idaho

Teri Smit called the meeting to order at 5:38 p.m. Board members present were Julia Burham, and Patty Russell.

Julia made a motion to add the Trustee Challenge to the agenda. Patty seconded the motion and it passed with unanimous consent.

MINUTES of May 3rd Board Mtg. were read and approved by unanimous consent.

LIBRARIAN'S REPORT was read and approved.

FINANCIAL REPORT was read and approved.

PAYMENT VOUCHER was read and approved to have all bills paid. Teri Smit and Julia Burham signed checks.

Notice of Meeting Posted 5/31/18

Agenda Posted 6/5/18

Unfinished Business:

1. TRUSTEE CHALLENGE – Ideas for an event to invite legislators. A town hall meeting and family reading night were both discussed. Julia made a motion to move forward with a family read week event. Patty seconded the motion and it passed with unanimous consent.

New Business

1. ART EXHIBIT – The board discussed people that would be able to help display the artwork. The board decided that if an artist wants to show their work at the library they would be responsible for the display.

2. AUDIT – Julia made a motion to contract with Zwygart John & Associates for this year's audit. Using funds from the bond account to pay the fee. Patty seconded the motion and it passed with unanimous consent.

3. NEW STATE LAWS – Election Laws now state that employees and board members can discuss and encourage a vote as long as now public funds are being used. A place funded by public funds (such as the library or community room) can only be used to encourage a neutral vote.

Public records there must be a custodian of public records named for people to go to, to request said records. Patty made a motion to change to the bylaws to reflect that the library director would be the custodian of public records. Julia seconded the motion and it passed with unanimous consent.

4. PURCHASE REQUESTS – We need to renew the fax service. They only take credit cards they yearly cost is \$65.40. Janna made the check for \$75.00 to cover the fee from the back and for extra in case we go over 500 faxed pages per month. Julia made a motion to go forward with the purchase. The motion was seconded by Teri and passed with unanimous consent.

Adjournment Time 5:55 pm

Respectfully Submitted

Janna Streibel

Secretary of the Board of Trustee