

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
JUNE 11TH, 2019

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on June 11, 2019. In attendance were Board Chair Bill Allred, Vice Chair Linda Burton, Trevor Churchman, Lydia Cosio, Sarah Sandridge and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:31 p.m.

Changes to the agenda. A discussion was had regarding the location of the consent agenda. Because of new legislation, all items that require a motion need to be listed as an action item. Trevor Churchman made a motion to move the consent agenda to the bottom of the agenda to allow an opportunity to discuss the items in the consent agenda. Linda Burton seconded the motion. Motion passed unanimously

Financial Report – The revenue report shows that we have received 55% of our anticipated revenue. The next installment of property taxes should be in July. Expenditures of an average of 56.2% is well within the allocated amount budgeted.

May 2019 bills were viewed by all board members present by and acknowledged by signature.

Director's Report:

- Director reported that we would be interviewing for a new circulation technician and invited board members to attend if they wished.

Unfinished Business

- The survey boxes and surveys were returned. Director will collate results for the next board meeting

New Business

- Trustee Connections was a very informative training. One of the suggestions of the meeting was that directors save their board some time by creating a consent agenda. Lydia Cosio reported that the one thing she got out of the training is that the board could create committees to do certain activities, and that those committees could include community members. Then the committee reports back to the board so the board can review the suggestions and take action as they choose. Sara Sandridge mentioned that she felt there was a lot of information to learn as a new board member. It was suggested that the director create a new board member handbook and orientation. The handbook should include library policies. Linda Burton suggested that we review and simplify the language in the policy. Bill suggested that we take 5-10 minutes at the board meetings to review the expectations of board members.

Consent agenda

APPROVE APRIL 9, 2019 MINUTES
APPROVE STATISTIC REPORT
APPROVE COUNCIL REPORT
APPROVE MAY BILLS

Linda Burton made a motion to approve the consent agenda as written. Sarah Sandridge seconded the motion. Motion passed.

Bill Allred adjourned the meeting at 6:55 p.m.