

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
OCTOBER 9, 2018

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on October 9, 2018. In attendance were Board Chair Bill Allred, Vice Chair Linda Burton, Jamie Hyatt, Trevor Churchman and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:34 p.m.

Director wanted to add the discussion item of building repair to the agenda. Jamie Hyatt made a motion to change the agenda. Linda Burton seconded the motion. Motion passed unanimously.

Jamie Hyatt made a motion to approve the September minutes as written. Trevor Churchman seconded the motion. Motion passed unanimously.

Financial Report – At the end of the fiscal year, we received 98.4 percent of the anticipated revenue. Our expenditures averaged 94.6.

September 2018 bills were approved by all board members present by signature.

Director's Report:

- Monthly summary was presented.
- Statistics for the months of September were presented. Circulation stats are lower than last year. We reached the 300 mark for eBook circulation, and the eAudio circulation was also higher. We are beginning to see the anticipated shift of digital checkout increase as the physical item circulation decreases. Mango Languages continues to show much better usage than we were seeing with Rosetta Stone. Program stats were better than last year. We are seeing increased usage in the Spanish materials. We have been making changes in the Spanish area to make it more visible and to increase display area. New signage will be put in place that can be seen from the front entrance of the library.
- The library again experienced some carpet saturation following the last rainfall. Mike Henderson from public works came out to look things over. The downspout was not plugged. There were no visible cracks in the foundation. The ground near the downspout was not saturated and appeared to be draining appropriately. He thought it may have something to do with the cap at the top of the brick. They suggested contacting Lyle McClimans as he was the contractor for the building addition. Board members suggested that the director call some restoration companies, i.e. CTR or Summit Restoration. They also suggested that we begin getting some bids to create a pitched roof.
- We offered the Youth Program Specialist position to Shalene Dickard. She seems to have a team mentality and is interested in collaboration. We will be providing her with some training opportunities as she takes over the programming duties. She should be starting toward the end of the month.

Unfinished Business

- The library board set a date for a hotspot policy workshop of October 25th at 5:30.

New Business

- Jamie's 5-year term will end February 2019. She will not be renewing her term. The board discussed suggesting Sarah Sandridge as her replacement for the January council meeting.
- The board would like to have a special meeting to create a long-range plan. Board members will bring their personal calendars to the next meeting to set a date in January.

Bill Allred adjourned the meeting at 6:06 p.m.