

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY  
MEETING MINUTES  
NOVEMBER 13, 2018

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on October 9, 2018. In attendance were Board Chair Bill Allred, Jamie Hyatt, Trevor Churchman, Lydia Cosio and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:37 p.m.

Jamie Hyatt made a motion to approve the October minutes as written. Trevor Churchman seconded the motion. Motion passed unanimously.

Financial Report – At the end of the fiscal year, we received 98.4 percent of the anticipated revenue. Our expenditures averaged 94.6.

October 2018 bills were approved by all board members present by signature.

Director's Report:

- Monthly summary was presented.
- Director provided a 5-year comparison of the library's operation. The circulation increase that we saw in 2017 dropped only 500 over the course of the 2017-18 fiscal year. We are seeing a steady increase in digital circulation. eAudio circulation increased from 748 in 2014 to 1,515 in 2018. The most dramatic increase was in eBook circulation. In 2014, only 75 eBooks circulated as compared to 2,787 in 2018. The improvement of the DVD collection seems to have been effective as well. In 2014, 8,105 DVDs circulated compared to 13,902 in 2017 and slightly less, 12,233 in 2018. Program statistics reached an all-time high of 12,114 in 2018, which is a testament to the hard work put forth by Liberty Foster. We are seeing a steady decline in computer usage. It has dropped from 19,062 in 2014 to 11,933 in 2018. This will be an area of consideration for the long-range plan moving forward.
- The library has received two sizeable donations: one from Karen Baumbach for the purchase of eBooks and the other from Earl Gilmartin for the North Side News digitization. The director will email the information to Jamie who will prepare some thank you notes.
- The library is once again offering Fine Forgiveness for the month of November.

Unfinished Business

- The library board reviewed the new hotspot policy. Jamie Hyatt made a motion to approve the hotspot policy as written. Lydia Cosio seconded the motion. Motion passed unanimously.

New Business

- The board set a date of Thursday, January 24, 2019, for a special meeting to create a long-range plan. The meeting is scheduled to begin at 5:30. The board would like to invite Sarah Sandridge to the meeting. Linda will make sure there is food as it may be a long meeting.

Bill Allred adjourned the meeting at 6:06 p.m.