

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
July 10, 2018

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on July 10, 2018. In attendance were Board Chair Bill Allred, Vice Chair Linda Burton, Trevor Churchman, Lydia Cosio, Jamie Hyatt and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:40 p.m.

There were no changes to the agenda.

Linda Burton made a motion to approve the June minutes as written. Jamie Hyatt seconded the motion. Motion passed unanimously.

Financial Report – We are three quarters of the way through fiscal year. We have not yet received the second installment of the year's anticipated property taxes, so we have only received 61.8% of our expected revenue. All expenditure line items are within the expected range with the exception of the building repair and maintenance. The overall expenses are at 66.5%.

June 2018 bills were approved by all board members present by signature.

Director's Report:

- Monthly summary was presented.
- Statistics for the months of June were presented. Program stats were slightly higher than last year, while circulation stats are slightly lower. We have reinstated Mango Languages and are beginning to see a rise in usage.
- Services to Hazelton has been much more successful than anticipated. We are averaging approximately 150 book checkouts per week.
- The repair to the meeting room has been completed. It was not covered by insurance. The total cost of \$2,788.04 included for \$1,988.04 for Mr. Steam and \$800 for Dat-Sun Construction. The board would like to have a meeting with the City Administrator and perhaps someone from public works or engineering to discuss some of the recurring problems we have been having with the building and grounds.
- The director has submitted a grant to 1st Federal Foundation in the hopes of getting funding for the mobile hotspots. She will also be submitting a grant to the Idaho Community Foundation to obtain funding for the digitization project.

Unfinished Business

- The Meeting Room Policy revisions were presented. Trevor Churchman made a motion to approve the Meeting Room Policy as presented. Jamie Hyatt seconded the motion. Motion passed unanimously.

New Business

- The director talked about the need to have a policy if we are to lend mobile hotspots. She will send some examples to the board of policies other libraries have in place.

- The board would like to have a discussion about trending technology regarding their advantages and disadvantages. The director will try to arrange to have someone from the Idaho Commission for Libraries attend a meeting.

Bill Allred adjourned the meeting at 6:40 p.m.