

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
DECEMBER 12, 2017

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on December 12, 2017. In attendance were Board Chair Bill Allred, Trevor Churchman, Jamie Hyatt and Director Linda Meham.

The meeting was called to order by Bill Allred at 5:40 p.m.

Agenda was reviewed. Jamie Hyatt made a motion to approve the agenda as presented. Trevor Churchman seconded the motion. Motion passed unanimously

Jamie Hyatt made a motion to approve the minutes as written. Trevor Churchman seconded the motion. Motion passed unanimously.

Financial Report – We are 2 months into the new fiscal year. All line items are within the expected range with the exception of the Unemployment Insurance that was not budgeted.

November 2017 bills were approved by all board members present by signature.

Director's Report:

- Statistics for the months of November were presented. Program stats are expectedly lower than last month due to fewer programs for Head Start and 2 less story times. We have begun to build a following for the teen Make It program so that we are comparable to last year. Circulation was lower than last year. Wi-Fi usage was higher than last year.
- The board reviewed the Director's report sent to the Council.
- The annual report has not been completed.

Unfinished Business

- Approval of the general policy was tabled until the next meeting. The board is considering changing how teens can accessed computers and would like to have that language in the general policy to reflect that change. The board asked that the Director modify the policy according the changes discussed for review at the next meeting.
- Review changes to computer use policy to reflect the proposed changes.
- At the July 11, 2017 meeting, the board decided that the strategic planning for the following fiscal year would be done during December to help with the budget planning. This discussion, which may be rather lengthy, was tabled until the next meeting.

New Business

- The director has had some communication with some teachers from Hazelton. They would love to see if we can get books to their children in the summer. The discussion included whether the City of Jerome would have to have an agreement with the City of Hazelton and the City Eden of they wanted to participate. We discussed whether or not the children would need to be provided with library cards. The director will asked Mike Williams about whether or not the city would have to enter a mutual aid agreement and if there would be any liability issues. Bill was also

going to ask Ted what his thoughts were. The board will continue this discussion at the next meeting.

The meeting was adjourned by Bill Allred at 6:19 p.m.