

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY  
MEETING MINUTES  
MAY 9, 2017

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on April 11, 2017. In attendance were Board Chair Bill Allred, Vice Chair Linda Burton, Ted Larsen, Jamie Hyatt and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:33 p.m.

No changes were made to the agenda.

Jamie Hyatt made a motion to approve the May 9, 2017 meeting minutes as written. Motion was seconded by Ted Larsen. Motion passed unanimously.

Financial Report – .We are half way through our fiscal year and have received 60% of our projected revenue. The grant line item includes a reimbursement grant for a Make It training. The Personnel Training line item is high because Edie is taking a college course that ICfL is reimbursing. So the city has to pay her and then ICfL reimburses the city. Overall we have spent 51% of our budgeted amount.

April 2017 bills were approved by all board members present by signature.

Director's Report:

- Statistics for the month of April were presented. Our circulation was lower than last month by 1,200. However, we circulated about 700 more items than last year, so our trend of improved circulation continues. Mango Languages is down this month and Little Pim is not being use at all. We will revisit this purchase for next year. Program attendance reached nearly 1,000 this month. We did a couple of outreach programs at Jefferson Elementary. We have had no teen programs because Dolores has been out, so attendance is down substantially.
- The director of the Burley Public Library attended The COSUGI conference in Salt Lake City. She reported that SirsiDynix is rolling out BLUEcloud Mobile which is an app that will make using our catalog more user friendly on cell phones. There was a discussion regarding the usage of our online catalog. Jamie said that she uses it a lot, but she does this on her computer rather than on her phone. After a discussion, the board thought that it would be better to wait for a year to try this. We can budget for it this year and implement it sometime next year. A discussion was had regarding Enterprise again. We have been told by Sirsi that the BLUEcloud PAC which is free does not work well with consortiums. Jamie said that she would take a look at it and see if it has the features she is interested in using.
- The director attended the Region 5 & 6 conference. So were so many sessions that are useful for our library. Two of the most useful sessions were the ones on effective weeding and making eye popping displays.
- The director has completed the first draft of the 2017-18 FY budget is nearing. She will forward this document to the board so they can study it more closely. She also won some door prizes: a set of book club books, and some new children's books.
- The summer reading program for the preschools will start at the end of the month. The Spanish program will begin June 1<sup>st</sup>. Dolores is in the planning process for these two programs. The regular program will begin June second. Liberty is completely ready for her program regarding the planning and gathering supplies.

## Unfinished Business

- The board watched the first installment of the short-takes provided through ICfL. One of the topics brought up during the short-take was need for the board to develop and stand behind library policies. One policy that was mentioned was a collection development policy. The director will continue to look for that policy, but has been unable to find one at present. We have decided to spend the 10 minutes during board meetings to watch as a group.
- Review of the new Mission statement was tabled until the next meeting. Linda will send our proposed mission statement to Ted to look over.

## New Business

- The review by-laws was tabled until the next meeting.

The meeting was adjourned by Bill Allred at 6:24 p.m.