

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
JUNE 13, 2017

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on June 13, 2017. In attendance were Board Chair Bill Allred, Jamie Hyatt, Trevor Churchman and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:35 p.m.

No changes were made to the agenda.

Trevor Churchman made a motion to approve the May 9, 2017 meeting minutes as written. Motion was seconded by Jamie Hyatt. Motion passed unanimously.

Financial Report – .We are 67% through our fiscal year and have received 62.3% of our projected revenue. The grant line item includes a reimbursement grant for a Make It training. The Personnel Training line item is high because Edie is taking a college course that ICfL paid for through a reimbursement grant. The city has to use the ICfL funds received to reimburse Edie. Overall we have spent 51% of our budgeted amount.

May 2017 bills were approved by all board members present by signature.

Director's Report:

- Statistics for the month of May were presented. Our circulation was slightly higher than last month. However, we circulated over 700 more items than last year, primarily due to an increase in juvenile material and DVD circulation. Spanish material circulation continues to improve, and is 3 times greater than last year. Program attendance reached over 1,000 this month due to the efforts of Liberty Johnson who has temporarily taken over all children's programming.
- Judy Prescott has inquired about whether the board is interested in the donation of a piano. The board would like to have a little more information about Judy's expectations regarding the maintenance and use of the piano. We would like to have an opportunity to discuss this with the entire board and then invite Judy to a meeting.
- The summer reading program has begun. At the first program we had 165 children attend. We have scheduled several community partners to participate each week. The Northside Military Museum will be hosting a station each week.
- We have had to remove the planters. Not only have they deteriorated over time, but people have been using them as seating. We will look into having planters that we can store downstairs during the off season.
- The summer reading program for the preschools will start at the end of the month. The Spanish program will begin June 1st. Dolores is in the planning process for these two programs. The regular program will begin June second. Liberty is completely ready for her program regarding the planning and gathering supplies.
- The library building maintenance was really out of hand. The planters in the parking lot were full of weeds. The bushes in the planters and by the windows were out of control. The watering in the front flower bed was not effective. Mike Hensley sent three people over to take care of those things. The look is much improved.

Unfinished Business

- The training through Short-Takes was tabled. Because we seem to run out of time, we will be starting the training sessions at the beginning of the meetings while board members are reviewing the monthly purchase orders.
- The Mission Statement was reviewed, and a couple of changes were made. We now have three variations to choose from. The board would approve any of the three and suggested that the library staff make the final decision.

New Business

- The by-laws have been provided to all the board members for review. We will plan to approve them at the next meeting based on any board input.

The meeting was adjourned by Bill Allred at 6:29 p.m.