

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
February 14, 2017

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on January 10, 2017. In attendance were Board Chair Bill Allred, Vice Chair Linda Burton, Jamie Hyatt, and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:35 p.m.

No changes were made to the agenda.

Jamie Hyatt made a motion to approve the January 10, 2017 meeting minutes as written. Motion was seconded by Linda Burton. Motion passed unanimously.

Financial Report – We have completed 34% of the fiscal year. We have received tax revenue in the amount of \$195,363.81 which brings our total revenue to \$234,655.23. This is 54.9% of our expected revenue. Of our allotted expenditure budget, we have spent \$129,115.63 which is 30.2% of our budget. Line Item 04-00-00-4149 Personnel Training is at 57.9% which accounts for the education reimbursement for Edie and the director. The other line item that is high is for the DVDs. We have had to replace several recently. Bill brought up the line item 04-00-00-4141 Public Relations. We will be looking at this line item for next year's budget.

January 2017 bills were approved by all board members present by signature.

Director's Report:

- Statistics for the month of January were submitted. Our circulation was 1038 higher than last year. Our eBook circulation reached nearly 200. Computer usage is down, but Wi-Fi usage remains high. Computer usage has increased, while the WiFi usage was lower this month.
- We have started our outreach program for those who might need home services. We have stated with the Senior Center to those who receive meals on wheels, Ashley Manor, and Creekside. We have created a brochure and have the information on the website. We have a transferring system in place. Donna will be delivering the books as we gain users.
- We had our first homeschool program. Officer Gardner did a presentation on gun safety. Our second program was an art lesson by Judy Pitts. 15 children attended that programs.
- We have been creating some connections with the school district. We now have a contact, Lorri Prescott. She will look over and approve our flyers. She will send those out to the schools. We will also be visiting with the principal at Jefferson school regarding the dual immersion program. We are trying to plan a summer program that will support their efforts.
- Jamie Hyatt suggested that we make sure that when we are talking to parents that they know that all programs are free and require no library card. She also offered to go to the rec center and talk to the Over 60 group. The director will provide literature and a survey that will help Jamie with a presentation.

Unfinished Business

- The ICfL Trustee Training was tabled until the next meeting.

New Business

- The staff has been working on modifying our library mission statement. We wanted to simplify it so that it represents what the library really stands for. The previous Mission Statement was primarily for in-house use. Now that all these things are posted on the website, it needs to be something that is meaningful to our patrons. Bill suggested that we revisit this at the next board meeting when the rest of the board is present.

The meeting was adjourned by Bill Allred at 6:18 p.m.