

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
March 8th, 2015

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on March 8th, 2015. In attendance were Board Chair Bill Allred, Linda Burton, Jamie Hyatt, Ted Larson and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:35 p.m.

No changes were made to the agenda

Linda Burton made a motion to approve the February 9th, 2015 meeting minutes as written. Motion was seconded by Jamie Hyatt. Motion passed unanimously.

March 2016 bills were approved by all board members present by signature.

Financial Report – We have received 52% of the expected revenue. 42% of the fiscal year has elapsed. To date we have expended 38% of our budget.

Director's Report:

- Monthly statistics were presented. Circulation stats have increase from last month but are much lower than last year due primarily to adult circulation. Children, Juvenile and Young Adult circulation is much greater than last month and remains comparable to last year. We have resumed services to Head Start and First Baptist which shows in program stats as well as increase children's books circulation. Adult circulation is greater than last month, but substantially lower than last year. This may be due to more people reading eBooks that they purchase. We are doing everything we can to increase in-house circulation as well as trying to get the work out regarding our eBook content. Computer usage is greater than last year, but slightly lower than last year while Mango usage remains consistent.
- We have had some difficulty with our computers for several months. This week has been the most difficult. Our server for the public access computers is out of commission. The heat sink had to be replaced following the power outage last week. Carlos Hernandez, the IS Manager will have to completely rebuild the server. This means that our computers will be down for several more days. We have notes on the front entry as well as on the reservation station. We have had several calls each day asking if the computers are yet available. Jaime suggested that information regarding the computers be added to the phone greeting.
- The two new programmers are working out really well. They are catching on really quickly and are fitting in well with the rest of the staff. Our programs have all resumed.
- The Idaho Library Association Region IV Conference is scheduled for April 15th. The director would like to send the staff to this. We have budgeted for this. By sending the entire staff, we will need to close the library. In the past, we have had the carpets cleaned on the same day. Additionally, the library has remained closed on the following Saturday to allow the carpets to thoroughly dry.

Old Business

We discussed needing to fill the board vacancy. Some names that came up were Mark Van Orden, a high school teacher, Kasaundra Meyer, who may have a work schedule conflict, and Trevor Churchman. Ted Larson will talk to Trevor to see if he is interested in the position. The director was asked to put something in the paper asking for volunteers.

The meeting was adjourned by Bill Allred at 6:18 p.m.