

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
JANUARY 12th, 2015

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on December 8th, 2015. In attendance were Board Chair Bill Allred, Ted Larsen, Linda Burton, Jamie Hyatt and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:31 p.m.

No changes were made to the agenda

Linda Burton made a motion to approve the December 8, 2015 meeting minutes as written. Motion was seconded by Ted Larsen. Motion passed.

December 2015 bills were approved by all board members present by signature.

Financial Report – We have received \$14,618.48 in revenue this is only 7% of the expected revenue. We should start to see more tax revenue next month. 25% of the FY has elapsed while we have expended only 19.8% of our budget. The line item for the 401K is at 77.6%. The 401K matching funds will not be continued. However, the match was in effect through the end of December. Jamie will ask Ross to explain the differences between the cafeteria, HRA and Health Insurance Buy down expenses.

Director's Report:

- Monthly statistics were presented. Circulation stats are low this month. Children's material circulation is much lower, as are our program stats. There is a direct correlation between the two. The cold weather may be contributing factor as well.
- The Discovery Center of Idaho received a grant to do an outreach. Jerome Public library was selected as one of their sites. They will be sending an instructor on January 21st to work with the children using UberStix. They are offering take-home kits to the first 100 children who attend.
- We have had another change in staffing. Jody Hall has turned in her resignation. When we learned this, we decided to hire 2 individuals who will work as a team on both Make It programs. We will be dividing the children's programs, as well as those for teens and adults. We hope that creating a team will alleviate the stress that is related to planning and implementing all the programs the library offers. We have made two conditional offers. If everything goes well, those individuals will start February 1st. Liz Thuren from Barrett Business Services will be filling in during the interim.
- We contacted CD Custom Backhoe (Clay Davis) to clear the parking lot on the 18th. He was able to do this before the library opened. We will be contacting him in the future on an as needed basis.
- We were asked to get clarification on the bid submitted by Petersen's Reliable Electric. We did not receive a response from him. They decided that we would move forward with the existing bids.
- We will be hosting an art show on February 8th of Jose Macias graphic artwork. The director would like to move the picture hanger strips that are in the meeting room into the library space. The board felt that this would be a good use of the hangers as they are not being utilized in the meeting room. We could contact the City Maintenance person to see if he could do this.

The meeting was adjourned by Bill Allred at 6:04 p.m.