

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
FEBRUARY 9th, 2015

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on January 12th, 2015. In attendance were Board Chair Bill Allred, Linda Burton, Jamie Hyatt and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:39 p.m.

No changes were made to the agenda

Jamie Hyatt made a motion to approve the January 12, 2015 meeting minutes as written. Motion was seconded by Linda Burton. Motion passed unanimously.

January 2016 bills were approved by all board members present by signature.

Financial Report – We have received \$165926.11 in property taxes. To date, we have received 49% of our expected revenue. We should start to see more tax revenue next month. 25% of the FY has elapsed while we have expended only 19.8% of our budget. The line item for the 401K is at 77.6%. The 401K matching funds will not be continued. However, the match was in effect through the end of December. Jamie will ask Ross to explain the differences between the cafeteria, HRA and Health Insurance Buy down expenses.

Director's Report:

- Monthly statistics were presented. Circulation stats are low across the board this month with the exception of the eContent which is slightly higher. The fact that the children's material circulation is lower is due to not having any programming at Head Start where we check out 50 books per week. Teen program stats are low this month as we were only able to have 2 Teen Make It programs due to the holiday and the school being closed on Monday, January 22.
- We have hired two new programmers: Liberty Johnson and Dolores Alaniz. They both started on Monday February 1. The job responsibilities were re-examined. Since both have experience with young children, they will be splitting the Children's programs. Dolores will be taking over the Head Start programs as she is bi-lingual. This will be very helpful in the Head Start setting. Liberty will be hosting all the programs that take place here in the library. Further, they will be each other's back up should one be unavailable. They will both be planning and implementing the two Make It programs, the Summer Reading Program, teen programs and adult programs. Both are excited about working as a team.
- The program we hosted for the Discovery Center on January 21st was very successful. We have over 60 children attend. At the conclusion of the program, each child received a take-home kit.
- We are moving forward with the USDA grant. Contracts have been sent to Nu-Vu Glass and Gietzen Electric for signature. The actual work will be scheduled once the contracts are signed.
- The art show on February 8th showcasing Jose Macias' graphic artwork was very well attended. Most of the more than 30 guests had never visited the library before and were pleasantly surprised.

New Business

Lynn Correll's term expired on February 1st. She has chosen not to be reinstated. We will need to submit to the City Council a name of a person to fill this vacancy.

The meeting was adjourned by Bill Allred at 6:12 p.m.