

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
March 14, 2017

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on March 14, 2017. In attendance were Board Chair Bill Allred, Vice Chair Linda Burton, Trevor Churchman, and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:37 p.m.

No changes were made to the agenda.

Linda Burton made a motion to approve the February 14, 2017 meeting minutes as written. Motion was seconded by Trevor Churchman. Motion passed unanimously.

Financial Report – Last month Bill brought up the line item 04-00-00-4141 Public Relations. This is actually from the donations that we ran through Foundation. We have completed 41% of the fiscal year. We have received revenue in the amount of \$237,778.80 which is 55.6% of our expected revenue. Of our allotted expenditure budget, we have spent \$160,259.07 which is 37.5% of our budget.

February 2017 bills were approved by all board members present by signature.

Director's Report:

- Statistics for the month of February were submitted. Our circulation continues to increase. Overall our circulation was slightly higher than last month and over 300 for the same period in 2016 Although Adult circulation continues to be low, Juvenile and Children's book circulation is higher. Our eBook and eAudio circulation is much better than last year, and our DVD circulation has increased by nearly 300. Program attendance reached 1,000 this month.
- Dolores Alaniz has had to have some surgery for a previous compensation claim. We will be hiring a temp to fill in at the front desk to allow others to cover additional programming duties.
- We have started a Saturday storytime. We will give it until the end of the school year to see if there is enough demand to continue this service.
- At the Director's Summit on March 2-3, we learned that the trend for accommodating library usage. We are looking at how we will be using the library space. We have moved the sofa from the Teen area to the adult area and created several small group sections. The smaller the group, the more manageable it seems to be. We will also be pricing tables to allow for small groups on the patio. We are also looking into creating charging stations with a counter and bar stools. The Friends of the Library has agreed to pay for counter tops and tables. We will have to budget for additional electrical needs and barstools.

Unfinished Business

- The ICfL Trustee Training was tabled until the next meeting.
- The staff has been working on modifying our library mission statement. We wanted to simplify it so that it represents what the library really stands for. The previous Mission Statement was primarily for in-house use. Now that all these things are posted on the website, it needs to be something that is meaningful to our patrons. Bill suggested that we revisit this at the next board meeting when the rest of the board is present.

New Business

- Review By-Laws

The meeting was adjourned by Bill Allred at 6:13 p.m.