



# THE CITY OF EAGLE EAGLE PUBLIC LIBRARY BOARD

Eagle City Hall, 660 Civic Lane  
August 21, 2019 6:00 P.M.

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1. **CALL TO ORDER**
2. **ROLL CALL: MORTENSEN, HYER, THAEMERT, ROGERS, SOELBERG**
3. ***ACTION ITEM: ADDITIONS, DELETIONS, OR MODIFICATIONS TO THE AGENDA***
4. ***ALL CONSENT ITEMS ARE ACTION ITEMS. CONSENT AGENDA:***
  - Consent Agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless an Eagle Public Library Board of Trustees member, City Staff, or a citizen requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda in a sequence determined by the Rules of Order.
  - Any item on the Consent Agenda that contains written recommendations from the City of Eagle shall be adopted as part of the Eagle Public Library's Board of Trustees Agenda approval motion unless specifically stated otherwise.
  - **Minutes of July 17, 2019 and August 4, 2019.**
  - **Approval of Bills.**
  - **Selling and Soliciting on Library Premises:** Annual policy review. This policy was adopted on September 19, 2018. There are no recommended changes.
  - **Trustee Connections recommendations:** Approval of creation of Board Specialist positions, creation of a new board member orientation program, and creation of Board job descriptions.
5. **REPORTS**
  - a. **Director's Report**
  - b. **Library Liaison / City Hall Reports**
  - c. **Board Specialists Reports**
    - i. **Growth and Development**
    - ii. **Finance**
    - iii. **Personnel**
    - iv. **Foundation**
6. **OLD BUSINESS**
  - a. ***ACTION ITEM: Library Use Policy.*** Last revised on November 4, 2018. Discussion regarding determination of annual non-resident fee and regarding senior citizens discount for non-resident citizens; staff is recommending eliminating the senior discount and is recommending the approval of the Tax Bill Calculation method to determine annual non-resident fees
  - b. ***ACTION ITEM: Fee Schedule.*** Modification of Fee Schedule to reflect adopted policies.
  - c. ***ACTION ITEM: Marketing Specialist Job Description.***
7. **NEW BUSINESS**
  - a. ***ACTION ITEM: Trustee Job Description and Specialist Charters.***
  - b. ***ACTION ITEM: Board Vacancy.***
8. **PUBLIC COMMENT:** This time is reserved for the public to address the Eagle Public Library Board of Trustees regarding concerns or comments they would like to provide to the Board regarding subjects **not** on the agenda. This is **not** the time slot to give formal testimony on a new business item or pending application or proposal. Out of courtesy for all who wish to speak, the Board requests each speaker limit their comments to three (3) minutes.
9. **EXECUTIVE SESSION :** 74-206. Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:
  - a. 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;
10. **ADJOURNMENT**