



# THE CITY OF EAGLE EAGLE PUBLIC LIBRARY BOARD

Eagle City Hall, 660 Civic Lane  
July 17, 2019 6:00 P.M.

---

---

1. CALL TO ORDER
2. ROLL CALL: MORTENSEN, HYER, THAEMERT, ROGERS, SOELBERG
3. ACTION ITEM: ADDITIONS, DELETIONS, OR MODIFICATIONS TO THE AGENDA
4. ALL CONSENT ITEMS ARE ACTION ITEMS. CONSENT AGENDA:
  - Consent Agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless an Eagle Public Library Board of Trustees member, City Staff, or a citizen requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda in a sequence determined by the Rules of Order.
  - Any item on the Consent Agenda that contains written recommendations from the City of Eagle shall be adopted as part of the Eagle Public Library's Board of Trustees Agenda approval motion unless specifically stated otherwise.
  - **Minutes of June 19, 2019.**
  - **Approval of Bills.**
  - **3D Printing Policy:** Annual policy review. This policy was adopted on September 19, 2018. There are no recommended changes.
  - **Interlibrary Loan:** Annual policy review. This policy was adopted on June 20, 2018. There are no recommended changes.
5. REPORTS
  - a. Director's Report
  - b. Library Liaison / City Hall Reports
  - c. American Library Association Annual Conference report (NH/TR)
6. OLD BUSINESS
  - a. ACTION ITEM: **Trustee Convention workshop date.**
  - b. ACTION ITEM: **Meeting Room Policy.** Discussion about the Library's current Meeting Room Policy; staff is seeking direction regarding fee collection for public use of the library's meeting room.
  - c. ACTION ITEM: **Study Room Policy.** This policy was approved on February 11, 2017. It was reviewed and reaffirmed on August 15, 2018 Discussion about the continued need for a Study Room Policy; staff is recommending revoking this policy.
7. NEW BUSINESS
  - a. ACTION ITEM: **Tutoring Policy.** This policy was approved on February 11, 2013. It was reviewed and reaffirmed on July 18, 2018. Discussion about the need for a tutoring policy; staff is recommending revoking this policy.
  - b. ACTION ITEM: **Library Use Policy.** Last revised on November 4, 2018. Discussion regarding determination of annual non-resident fee and regarding senior citizens discount for non-resident citizens; staff is recommending eliminating the senior discount and is recommending the approval of the Tax Bill Calculation method to determine annual non-resident fees.
  - c. ACTION ITEM: **Employee Dress Standards Policy.** This policy was revised and adopted by the Board of Trustees on June 19, 2019. Discussion about the need for a separate Library Dress Standards policy once the proposed dress code policy for all City employees is adopted in the new City of Eagle personnel manual; staff is recommending revoking this policy, effective with the approval by City Council of the proposed Personnel Manual.
  - d. ACTION ITEM: **Fee Schedule.** Modification of Fee Schedule to reflect adopted policies.
  - e. ACTION ITEM: **Reorganization Proposal.**
  - f. ACTION ITEM: **Public Relations Assistant Job Description.**
8. PUBLIC COMMENT: This time is reserved for the public to address the Eagle Public Library Board of Trustees regarding concerns or comments they would like to provide to the Board regarding subjects **not** on the agenda. This is **not** the time slot to give formal testimony on a new business item or pending application or proposal. Out of courtesy for all who wish to speak, the Board requests each speaker limit their comments to three (3) minutes.
9. ADJOURNMENT