



THE CITY OF EAGLE
EAGLE LIBRARY BOARD
Eagle City Hall, 660 E. Civic Lane
September 19, 2018 6:00 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL: ROGERS, HYER, MORTENSEN, SOELBERG, THAEMERT**

3. ***ACTION ITEM: ADDITIONS, DELETIONS, OR MODIFICATIONS TO THE AGENDA***

4. ***ALL CONSENT ITEMS ARE ACTION ITEMS. CONSENT AGENDA:***

- Consent Agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless a Eagle Public Library Board of Trustees member, City Staff, or a citizen requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda in a sequence determined by the Rules of Order.
- Any item on the Consent Agenda that contains written recommendations from the City of Eagle shall be adopted as part of the Eagle Public Library's Board of Trustees Agenda approval motion unless specifically stated otherwise.
- **Minutes of August 15, 2018.**
- **Approval of Bills.**
- **3D Printing Policy.** Annual review of the 3D Printing Policy. Originally adopted on September 12, 2016, the policy was last reviewed and reaffirmed on September 20, 2017. There are no recommended changes.
- **Hours of Operation.** Annual review of the Hours of Operation Policy. Originally adopted on June 21, 2017, the policy was last reviewed and reaffirmed on September 20, 2017. There are no recommended changes.
- **Volunteers Policy.** Annual review of the Volunteers Policy. Originally adopted on March 11, 2013, the policy was last reviewed and reaffirmed on September 20, 2017. There are no recommended changes.
- **Guest Privacy Policy.** Annual review of the Privacy Policy. Originally adopted September 12, 2016, the policy was last reviewed and reaffirmed on September 20, 2017. There are no recommended changes.
- **Mobile Hotspots.** Annual review of the Mobile Hotspot Policy. Originally adopted on September 12, 2016, the policy was last reviewed and reaffirmed on September 20, 2017. There are no recommended changes.

5. **REPORTS**

- a. **Friends of the Library Report (Friends' Board Representative)**
- b. **Director's Report**
- c. **Library Liaison / City Hall Reports**

6. **OLD BUSINESS**

7. **NEW BUSINESS**

- A. ***ACTION ITEM: Fines and Fees.*** Request for Board approval of Fines and Fees Schedule.
- B. ***ACTION ITEM: Technology Plan, 2019-2025.*** This is the annual update of the Library's Technology Plan. Staff is requesting its approval.



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- C. **ACTION ITEM: Job Descriptions.** Annual review of library staff Job Descriptions.
- D. **ACTION ITEM: Determination of date for Library Service workshop.**
- E. **ACTION ITEM: Analytics on Demand.** Staff is requesting approval for purchase of the Cengage product, *Analytics on Demand*.
- F. **ACTION ITEM: Board of Trustees officer nominations for FY 2018/19.**
- 8. **PUBLIC COMMENT:** This time is reserved for the public to address the Eagle Public Library Board of Trustees regarding concerns or comments they would like to provide to the Board regarding subjects **not** on the agenda. This is **not** the time slot to give formal testimony on a new business item or pending application or proposal. Out of courtesy for all who wish to speak, the Board requests each speaker limit their comments to three (3) minutes.
- 9. **ADJOURNMENT**