

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
DECEMBER 12, 2018

Change to the agenda – Approval of special meeting minutes from November 26th and Unfinished Business #1 add phrase “ACTION ITEM”

Kate called the meeting to order at 4:34 PM. Kate moved to approve the agenda with stated changes. Motion passed. Board members present were Kate Hicks, Jolene Hunsaker, Kelly Muderbach, and Monica Hemsley. Ted Dilworth was excused. Shambry Emero attended from the library. Sharon Kimber attended from the Friends (arrived at 4:37 PM). Tammy Jones attended from the City (arrived at 5:12 PM). Teresa Espinoza attended as a guest.

Minutes from the November 14th and November 26th meetings. Monica moved to approve the minutes. Motion passed.

FINANCIAL REPORT

Sales tax payment for \$8000 was received from the county. Printer and several books were purchased.

MONTHLY BILLS

Bills were reviewed. Kate moved to approve the bills. Motion passed.

REMARKS FROM CITY LIASON

Skating rink is up and running. Square is looking great. City employee health insurance is remaining with the same company.

FRIENDS OF THE LIBRARY REPORT

The Friends party was successful. There were 12 friends in attendance. Spring fundraiser at the Wilson Theater is in planning stages.

COMMITTEE REPORTS

Front circulation desk should be finished by early February.

LIBRARY DIRECTOR'S REPORT

Library was open 16 days in November but traffic was higher than previous months. Children's programming is strong. Teen programming needs more participants. Staff worked hard packing and unpacking books for the carpet installation. Wifi sessions are now being tracked.

UNFINISHED BUSINESS

1. Discussion on potential candidates for new board member – Teresa Espinoza introduced herself. Monica moved to recommend Teresa to be elected to the Board in January pending City Council approval. Motion passed.

NEW BUSINESS

1. Possible surplus of shelving – Kelly moved to approve the surplus of 9 shelves. Motion passed.
2. Discussion and possible approval of employee raises – Kate moved to approve a cost of living raise. Motion passed.

Meeting adjourned at 5:25 PM. The next meeting will be held Wednesday, January 9, 2019 at 4:30 PM.

Respectfully Submitted,

Monica Hemsley
Secretary