

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
October 10, 2018

Change to agenda: Unfinished Business #2 Discussion on carpet installation

Kate called the meeting to order at 4:30 PM. Kate moved to approve the agenda with the above change. Motion passed. Board members present were Kate Hicks, Jolene Hunsaker, Ted Dilworth, and Monica Hemsley. Shambry Emero attended from the library. Tammy Jones attended from the city and arrived at 4:58 PM.

Minutes from the September 12th meeting were reviewed. Kate moved to approve the minutes. Motion passed.

FINANCIAL REPORT

The library is under budget by \$14,000 (nice work, Shambry!)

MONTHLY BILLS

The bills were reviewed. Monica moved to approve them. Motion passed.

REMARKS FROM CITY LIASON

Tammy informed the Board there will be no Trunk-or-Treat this year due to the renovations on the Square. Renovations are on schedule.

FRIENDS OF THE LIBRARY REPORT

Sharon was not in attendance but Shambry reported they have negotiated lower rent on their space.

COMMITTEE REPORTS

1. Building Improvement – Three bids were received for replacing the front circulation desk. Bids were reviewed. New computers were installed.

DIRECTOR'S REPORT

1. Monthly Statistics – Year end numbers were reviewed. Program attendance has been strong and patron count is steady.
2. Report on Programs – Fall programs have started up with some new programming added with the Boys and Girls Club and a weekly STEM based activity for their elementary kids.

UNFINISHED BUSINESS

1. Discussion and possible approval of Community Room Policy – Revised policy was reviewed and Monica moved to approve the policy. Motion passed.

2. Discussion on carpet installation – Bid was reviewed to replace carpet in the middle section of the library. Kate moved to approve the carpet installation. Motion passed.

NEW BUSINESS

1. Possible surplus of computer systems and chairs – Kate moved to approve the surplus of the old computer systems and chairs. Motion passed.
2. Discussion and possible approval of holiday closures – Kate moved to approve the closures as follows: Open 11:00 AM-3:00 PM November 21st, closed November 22nd, open 11:00 AM-3:00 PM November 23rd, closed December 24th, closed December 25th, open 11:00 AM-3:00 PM December 31st, closed January 1st. Motion passed.
3. Discussion and possible approval of printer purchase – Printer choices were discussed. Jolene moved to approve the purchase of a printer of Shambry's choice. Motion passed.
4. Discussion on potential candidates for new board member – Shambry to call Susan Metzger. Other board members will continue to find other interested community members.

Meeting adjourned at 5:49 PM. The next meeting will be held Wednesday, November 14th at 4:30 PM.

Respectfully Submitted,

Monica Hemsley
Secretary