

DEMARY MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING  
August 8, 2018

No changes to the agenda.

Kate called the meeting to order at 4:32 PM. Kate moved to approve the agenda. Motion passed. Board members present were Kate Hicks, Kelly Mudersbach, Monica Hemsley, and Ted Dilworth. Shambry Emero was in attendance from the library. Sharon Kimber attended from the Friends. In attendance from the city were Tammy Jones (arrived at 5:17 PM) and Jeff McCurdy (arrived at 4:40 PM).

Minutes from the July 11 meeting were reviewed. Kelly moved to approve the minutes. Motion passed.

#### FINANCIAL REPORT

Tax revenue of \$43k was received. Budget is right on track. Public budget hearing will be held August 28<sup>th</sup>.

#### MONTHLY BILLS

Bills were reviewed and Monica moved to approve the bills. Motion passed.

#### REMARKS FROM CITY LIASON

Tammy reported the Square interior work will be done my Thanksgiving. Sidewalks and road work will begin in the spring and will be finished by July 4<sup>th</sup>. Plans are in the works to partner with the Boys and Girls Club.

#### PUBLIC COMMENT

None

#### FRIENDS OF THE LIBRARY

Sold drinks at the International Dance Festival on the Square.

#### COMMITTEE REPORTS

Grant committee – Snake River Pool and Spa and KMVT are offering grants to schools and libraries. Shambry has considered applying and would use the grant to upgrade computers.

#### LIBRARY DIRECTOR'S REPORT

1. Monthly Statistics – Circulation was higher than average in July. Summer Reading Program had 142 registered participants with 117,000 total minutes read (!) and hundreds of prizes were awarded to top participants.
2. Report of Programs – Family movie night may be a possibility. Paul Housing outreach program was well received. The fair booth contacts were positive.

#### UNFINISHED BUSINESS

1. Review and possible approval of Computer and Internet Policy – The policy was reviewed after changes had been made. Ted moved to approve the updated policy. Motion passed.

#### NEW BUSINESS

1. Discussion on a presentation to the public on newspaper digitization – Gary Schorzman would like the library to assist him in raising funds to continue digitizing past editions of the Minidoka County News.
2. Review of action plan for cleanup of Youth Room – Staff is currently packing up items to be moved to the storage area of the civic center. The room will be clean by August 31<sup>st</sup>.
3. Discussion on needs for Community Assessment – There is a need for the library to gather data from the community to discover local needs and how the library can better serve the community. Shambry would like a list of potential interviewees from the community. The board is encouraged to bring names of community members who may be willing and helpful participants.

#### EXECUTIVE SESSION

At 5:35 PM the board convened into executive session as per Idaho Code 74-206 with all members voting yes. Members present were Kate, Ted, Kelly, and Monica.

(1)(b) Evaluation, dismissal or disciplining of, or to hear complaints against employees

The executive session adjourned at 5:47 PM.

Meeting adjourned at 5:47 PM. The next regular meeting will be held September 12, 2018 at 4:30 PM.

Respectfully Submitted,

Monica Hemsley  
Secretary