

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
September 13, 2017, 4:30 P.M.

CHANGES TO THE AGENDA

Committee Report - 2. Bathroom Remodel
Unfinished Business 2 - Photo policy

Kate called the meeting to order at 4:31 PM. Monica moved to approve the agenda with the changes indicated. Motion passed.

Board members present were Kate Hicks, Monica Hemsley, Kelly Mudersbach, and Becky Martin. Jolene Hunsaker was excused. Shambry Emero was in attendance from the library. Tammy Jones attended from the city. Sharon Kimber attended from the Friends.

Minutes from the August 9, 2017, meeting were reviewed. Kelly moved to approve the minutes. Motion passed.

FINANCIAL REPORT

We received a good-sized check from the county for sales tax. Our largest expenditure for this time period was the installation of the security cameras. We are currently under budget about \$23,000 with a month left to go in the fiscal year.

MONTHLY BILLS

Bills were reviewed and Monica moved to approve the bills. Motion passed.

PUBLIC COMMENT

- No public comment

FRIENDS OF THE LIBRARY

The Friends had a great time at the eclipse party. They are still investigating a fundraiser at Pizza Hut. The Friends are selling some books through the shelves at the library, about \$10 a week worth of books. They would like to have a game night in September or October. They will be setting up a booth at the trunk-or-treat and then helping with the smaller children at the haunted library. They are still looking at locations for a permanent location and considering Sharon's home.

COMMITTEE REPORTS

1. Rural Library Card Scholarships - Kate spoke with Federal Programs at the District Service Center and there was some interest. She will continue to pursue this with them. Becky will pursue a presentation with the school board for teacher cards and work with Shambry.

2. Bathroom Remodel - Shambry received a bid for laminate from Magic Valley Carpet of \$748.46. Kate and Shambry are still looking at choices for new vanities and countertops.

DIRECTOR'S REPORT

1. Monthly Statistics – There was an upswing in Fantasy and Science Fiction checkouts this month. We've seen the most checkouts of e-audio and e-books since November 2016.
2. Report on Programs – We had a presentation by Robert Mayer, a member of the astronomy club for the solar eclipse to talk about viewing safety. We received great feedback from patrons and there were about 80 people in attendance. The eclipse party was a hit, we had 175 people attend. Book Club is starting Let's Talk About It. The theme this year is Pulitzer Prize Winners. Brooks Murphy will be helping with the haunted library as his Eagle Scout project. He will be working with Ayessiah. Susan is hosting a cardboard challenge the first week of October with an arcade theme. Shambry attended ARSL and learned quite a bit because this one was geared for rural and small libraries.

REMARKS FROM CITY LIASON - Tammy Jones

There will be a trunk-or-treat on the square on the 31st. September 23rd there will be a Faces of Recovery Awareness march. September 30th there will be a benefit for the women's shelter. There will be karaoke, dance, food, and raffle from 12-6 P.M. September 16th is the MIA/POW event on the square. September 22nd will be the 100-year anniversary of Amalgamated Sugar in Paul. The City met with the land group that's helping with the design of the square. After the 4th of July 2018, construction will start and the square will hopefully be done by July 2019. The museum will have a flag education program on September 30th at 1:00 P.M.

UNFINISHED BUSINESS

1. Discussion on addition of month-to-month library card - After consulting with other library directors, the consensus seems to be that there's too many logistics to work around but that a 3-month card would be more manageable. The cost would be \$11.93. Becky moved that we start offering a 3-month card. Motion passed.
2. Social Media/Photo Policy - Monica moved to approve the Photo Release Policy pending approval from the City attorney. Motion passed.

NEW BUSINESS

1. Presentation by Gary Schorzman on newspaper digitization project - Gary Schorzman and Margaret Stevens presented. They did the first part of the digitization project for years 1906-1923. They presented the library with a docking station that will hook up to a computer so that the newspapers from that time period will be available for viewing to patrons.

2. Discussion on closing library 1/2 day on October 31 - The library needs time to get set up for haunted library. Kate moved to close the library at 3:00 P.M. on October 31st. Motion passed.
3. Discussion on possible use of ProPay - The other libraries in the Consortium would like to use ProPay. It would enable online fee payment. The fees are higher than our current use of the Square in addition to the yearly fee of \$33. It is not a service that is applicable to our patrons but if our library doesn't approve it, Burley and Jerome would be prevented from instituting it in their library. Kate moved to approve ProPay with the stipulation that we will pull out if the convenience fee is raised above the minimum amount and we will only be using it for online transactions. Motion passed.
4. Discussion on possibly hiring custodian - The position for a custodian will be advertised at 4 hours a week.

NO EXECUTIVE SESSION WAS NEEDED

The meeting adjourned at 6:35 P.M.

The next regularly scheduled meeting will be held October 11, 2017, at 4:30 PM.

Respectfully Submitted,

Rebecca Martin
Secretary