

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
October 11, 2017

CHANGES TO THE AGENDA

Kate called the meeting to order at 4:31 PM. Becky moved to approve the agenda. Motion passed.

Board members present were Kate Hicks, Monica Hemsley, Jolene Hunsaker, Kelly Mudersbach, and Becky Martin. Shambry Emero was in attendance from the library. Tammy Jones attended from the city (arrived at 5:19 PM and left at 5:40 PM).

MINUTES

Minutes from the September 13, 2017, meeting were reviewed. Monica moved to approve the minutes. Motion passed.

FINANCIAL REPORT

We were able to come in under budget for fiscal year 2017.

MONTHLY BILLS

Bills were reviewed and Kate moved to approve the bills. Motion passed.

PUBLIC COMMENT

No public comment

FRIENDS OF THE LIBRARY

Nobody from the Friends was in attendance. They will be helping with the Haunted Library. Their first mini book sale was on Saturday, October 7th, and they made between \$40-\$50.

COMMITTEE REPORTS

1. Rural Library Card Scholarships - We are on the schedule for the November 20th school board meeting.

DIRECTOR'S REPORT

1. Monthly Statistics – It's time for the annual statistical report. Over half of our checked out items for the year 2017 were children's books. Total circulation was 36,241. We added 2,090 items to our collection but we removed 3,215. We signed up 273 new patrons this year.
2. Report on Programs – We've started a new program with Grease Monkey on Wednesdays, and it seems to be a hit. They provide a snack and 20 minutes of reading or homework help. We've also started working with the librarian at East Minico to do a Maker activity during their Power Hour. The adult book club is going well and continues to gain new members. Preparations continue for the

Haunted Library. There will be three levels of scare, the Mad Scientist Lab, a mini haunted maze, and the main Haunted Library.

REMARKS FROM CITY LIASON

The Harry Potter Experience is coming up at the Wilson, and then the end of November there will be a Polar Express Experience. The Trunk-or-Treat is coming up and the City Council will have a trunk. The Land Group is coming next week to finish the design for the Square and will present at the first council meeting in November. July 5th, 2018, construction will begin.

UNFINISHED BUSINESS

1. Discussion on Photo Policy - There were suggestions made by the City Attorney for some changes. Subject to those changes, Becky moved to approve the photo policy. Motion passed.
2. Discussion on bathroom remodel - The new vinyl floor has been installed. Texturing and paint will be done soon. The new sinks were purchased from Standard Plumbing. We are waiting on a plumber to install them. Brent Van Every will come look at replacing the doors. The entire project should be done in a week or two.
3. Discussion on hiring custodian - Interviews will be on Friday, October 13th, at 4:00 PM.

NEW BUSINESS

1. Discussion and possible approval of library pet - A bearded dragon named Beans will be our new library pet.
2. Discussion on circulation area remodel - Kate moved to have Kelly chair the committee for the circulation remodel. Motion passed.
3. Discussion on recruitment of board member - Shambry will try and get an announcement in the City bill and will also advertise on Facebook.

EXECUTIVE SESSION

Executive Session: Pursuant to Idaho Code 74-206: (1)(a) Hiring; (1)(b) Evaluation, dismissal or disciplining of, or to hear complaints against employees; (1)(c) Deliberations concerning labor negotiations or acquiring an interest in real property; (1)(d) Considering Records exempt from Public Disclosure; (1)(f) Communications with legal counsel.

At 5:41 PM the Board convened into executive session as per Idaho Code 74-206 with all members voting yes. Members present were Kate, Monica, Becky, Jolene, and Kelly.

(1)(b) Evaluation, dismissal or disciplining of, or to hear complaints against employees

The executive session adjourned at 6:14 PM.

The meeting was adjourned at 6:14 PM.

The next scheduled special meeting will be held October 21, 2017, at 9:00 AM at City Hall.

The next regularly scheduled meeting will be held November 8, 2017, at 4:30 PM.

Respectfully Submitted,

Rebecca Martin
Secretary