

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
March 14, 2018

Change to the agenda: Unfinished Business #2 Emergency evacuation plan and fire/smoke alarm update

Kelly called the meeting to order at 4:30 PM. Monica moved to approve the agenda with the noted change. Motion passed. Board members present were Kate Hicks (arrived at 4:36 PM), Jolene Hunsaker, Kelly Mudersbach, Monica Hemsley, and Ted Dilworth (arrived at 4:59 PM). Shambry Emero attended from the library. Sharon Kimber attended from the Friends. Jeff McCurdy (left at 4:42 PM) attended from the city.

Minutes from the February 14 board meeting were reviewed. Kelly moved to approve the minutes. Motion passed.

FINANCIAL REPORT

Tax payments for \$11500 were received. The CD balance is \$19k and growing. Jeff shared the audit results and the library funds are being managed very well by Shambry. Since Tammy wasn't able to attend, Jeff reminded the board about Dessert for Dogs fundraiser being held April 12th at 6:30 PM at Morey's Convention Center. Also the Rupert Square project is out for bids and work will begin July 5th. Road work around the city has begun. Usually \$200k is budgeted annually for road repairs but due to the bond passing and the receipt for emergency monies the budget this year has increased to \$1.5 million.

MONTHLY BILLS

Bills were reviewed. Kate moved to approve the bills. Motion passed.

FRIENDS OF THE LIBRARY

The Friends have been approved at the state and federal levels to receive donations. They are currently working on updating their bylaws and looking at new avenues for programming and fund raising. They have donated books to Hiland Estates and the Juvenile Detention Center. Spring book sale will be April 7th 9:30-4:00 PM and April 25-28th hours TBD.

DIRECTOR'S REPORT

1. Monthly Statistics – Annual inventory was completed in one day. Weeding of the collection continues. Circulation was down a bit for the month.
2. Report on Programs – The Science Night participation and feedback were both positive. Mini ComicCon was also successful. Adulting 101 series has had very positive feedback. Dr. Seuss Day was well attended and featured some new activities.

UNFINISHED BUSINESS

1. Discussion on possible purchase of Mango Languages subscription – Shambry will swap filtering programs to free up enough money to pay for the subscription. Kate moved to approve the purchase of Mango Languages subscription for one year. Motion passed.
2. Emergency evacuation plan and fire/smoke alarm update – tabled

NEW BUSINESS

1. Discussion on potentially changing board meeting time – discussed at length but the board decided not to change the meeting day or time.
2. Discussion and possible update to Patron Privacy Policy – Kate moved to approve the change of wording to:

“Confidential records will not be disclosed except to:

- 1) The cardholder (with card or other proper ID). NOTE: Parents of children under the age of 12 may be told what the child has checked out. Parents of children age 12 and older cannot be told what materials a child has checked out without the child’s consent.”

Motion passed.

Meeting adjourned at 5:35 PM. The next regular meeting will be held Wednesday, April 11, 2018 at 4:30 PM.

Respectfully Submitted,

Monica Hemsley
Secretary