

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
March 8, 2017

Change to the agenda: New Business #6 - Board member concern

Kate Hicks called the meeting to order at 4:32 PM. Kate Hicks moved to approve the agenda with the change indicated. Motion passed.

Board members present were Kate Hicks, Monica Hemsley, Jolene Hunsaker, Kelly Mudersbach, and Becky Martin. Shambry Emero was in attendance from the library. Tammy Jones attended from the city (arrived at 4:49 PM). Jeff McCurdy attended from the city (arrived at 4:42 PM). Sharon Kimber attended from the Friends. Minutes from the February 8th, 2017, meeting were reviewed. Monica Hemsley moved to approve the minutes with the change of deleting the word "new" before Sharon Kimber's name in the Friends report. Motion passed.

MONTHLY BILLS

Bills were reviewed and Monica Hemsley moved to approve the bills. Motion passed.

PUBLIC COMMENT

No public comment.

FRIENDS OF THE LIBRARY

The Friends are gearing up for the Teacher Appreciation Days. They will have a booth at the Minidoka County Fair. They are trying to decide what fundraisers to do this year. The next meeting for the Friends is March 11th, 2017, at 11:00 AM.

FINANCIAL REPORT

We received a large tax check in January, the next is expected in July. The budget is in good shape. There is only one report of payroll for the month of February because of the way the dates fell with the City Council meetings. In March there will be three postings of payroll.

COMMITTEE REPORTS

1. Strategic Planning - Everyone needs to fill out their strategic plan worksheets and submit them to Monica. The City will be moving to approve their strategic plan at the next meeting and the library can see what portions they would like to apply.

REMARKS FROM CITY LIASON - Tammy Jones

The City has four main points of focus on their strategic plan: Economic development, community involvement, infrastructure, and tourism. They are going to put a plan together to take care of the square and the parks and are considering a bond. More will be discussed at the March 14th City Council meeting. FEMA will be arriving next week

to do an assessment of the roads damaged by flooding. Dessert for Dogs raised \$6,500 for the animal shelter. The next Dessert for Dogs will be in April of 2018. The Wilson Gala raised almost \$40,000.

DIRECTOR'S REPORT

1. Monthly Statistics – Our number of patrons increased in February but there was a slightly lower daily circulation average. E-books and E-audio are still not circulating well. Weeding of the library continues, this month the focus was on e-audio.
2. Report on Programs – The book fair was successful. Sales totaled \$1,193, including \$300 from the Kiwanis for Dr. Seuss Day. Dr. Seuss Day was a success and Ooblek was the big hit. Susan had a booth at the Rupert Elementary Science Fair and had a good turnout. She was able to demonstrate Fun with Math and Science and build catapults as part of the Make It program. Yu-Gi-Oh club continues to grow and is helping bring numbers to other teen programs as well. Cameras will need to be installed in the youth area because of recent vandalism and theft. Becky will investigate options and present them at the April meeting.

UNFINISHED BUSINESS

There was no unfinished business from February.

NEW BUSINESS

1. Review of Financial Audit - The audit was presented at the last City Council meeting, and there were no concerns. Fiscal year 2016, there was an expectation of using \$40,000 from the fund balance but only \$8,298 was spent. The deferred inflow of resources determined that the library's responsibility of unfunded liability would be \$4,621.
2. ILA Regional Spring Conference - Shambry, Ayessiah, and Susan will be attending the conference on April 21st. Board members are considering attending.
3. Membership to ARSL and possible conference attendance - Kate Hicks moved that Shambry sign up for the Library Staff membership for herself to The Association for Rural & Small Libraries for \$49. Motion passed.
4. Scholarship ideas for rural cards - Becky Martin moved that Jolene Hunsaker be the chair for the scholarship committee. Motion passed. Monica Hemsley moved that Kate Hicks be the chair for the fine forgiveness policy. Motion passed.
5. Review and possible approval of bylaws for Board of Trustees - Kate Hicks moved to approve the Bylaws and Rules of the Board of Trustees of the DeMary Memorial Library as written. Motion passed.
6. Board Member Concern - The library staff will be more cautious with what they put in the scratch paper pile.

EXECUTIVE SESSION

There was no need for executive session.

The meeting was adjourned at 6:05 PM.

The next regular meeting will be held April 12, 2017, at 4:30 PM.

Respectfully Submitted,

Rebecca Martin
Secretary