

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
JANUARY 11, 2017

Change to the agenda: New Business #4: Discussion on staff bonuses

Becky called the meeting to order at 4:30 PM. Monica moved to approve the agenda with the change indicated. Motion passed.

Board members present were Becky Martin, Kate Hicks, Monica Hemsley, Jolene Hunsaker, and new board member Kelly Mudersbach. Shambry Emero was in attendance from the library and Tammy Jones attended from the city (arrival at 4:56 PM). Sharon Kimber attended from the Friends and arrived at 4:32 PM. Minutes from the December 14th meeting were reviewed. Becky moved to approve the minutes. Motion passed.

FINANCIAL REPORT

Jeff McCurdy was not in attendance but had asked Shambry to discuss the First Federal CD which is earmarked for structural improvements to the library. It is up for renewal and rates from several different banks were discussed. Kate made a motion to transfer the CD to Idaho Central Credit Union with a 60 month term. Motion passed.

MONTHLY BILLS

Bills were reviewed and Kate moved to approve the bills. Motion passed.

PUBLIC COMMENT

As a community volunteer, Sharon Kimber has been gathering and indexing the weekly newspapers for scrapbooks. She is willing to contribute \$50 towards a Times News subscription if the library would cover the remaining cost so she can continue scrapbooking and indexing it as well. Sharon will check on the cost of two subscriptions and report back to the library.

FRIENDS OF THE LIBRARY

Sharon also attended as a Friend. They will be meeting this Saturday, January 14th.

COMMITTEE REPORTS

1. Strategic Planning – Monica distributed a strategic planning worksheet for the board members and Shambry to complete by January 25th so Monica can compile them before the next board meeting.

DIRECTOR'S REPORT

1. Monthly Statistics – circulation was down due to weather and various holidays. The collection continues to be weeded and books are being added from the large donations recently received. Several cards expired and are expected to renew before summer.

2. Report on Programs – fewer programs were held also due to the holidays. The Santa and Mrs. Claus storytime was well attended despite the weather. The teens had a holiday party and were each given a small 3D printed keychain as a gift. Work will soon begin on Dr Seuss Day preparations, the February book fair, and establishment of community partnerships for the Summer Reading program.

REMARKS FROM CITY LIASON

Tammy reported the successful opening of the MC Fitness and Community Center. Also, the City is working hard at clearing snow and draining water from the recent storms.

UNFINISHED BUSINESS

1. Open House for Youth Room – Tammy will check with the chamber of commerce about a ribbon cutting. Becky will order 13 dozen assorted cookies and rice krispie treats from Sofie's Chatterbox. The open house will be held January 20th 5:00 PM to 7:00 PM and January 21st 10:00 AM to 12:00 PM.
2. Art Contest – top prizes will be presented at the open house or the winners can pick them up afterwards. Artwork will be hung in the art area with clips so it can be changed out. Shambry will check on ordering a poster with names of the donating businesses.

NEW BUSINESS

1. Renewal or possible transfer of First Federal CD – addressed during financial report.
2. Possible repair or replacement of Youth Room rear door – Rupert Glass estimated the cost to be \$180 to repair the door or \$1895 to replace it completely. Shambry will get an estimate for repairing and painting the door.
3. Election of officers – Becky nominated Kate as chairperson. Kate accepted the nomination. Kate was elected chairperson. Kate nominated Monica as vice-chairperson. Monica accepted the nomination. Monica was elected vice-chairperson. Kate nominated Becky as secretary. Becky accepted the nomination. Becky was elected secretary. Kelly was appointed to the bills committee and also to be chairperson of the grant committee. Jolene was appointed to the bills committee.
4. Discussion on staff bonuses – Shambry has been authorized to purchase gifts at Costco. A meet and greet dinner for the staff and board members is scheduled for February 9th at 7:00 PM.

As executive session was not necessary, Becky adjourned the meeting at 6:10 PM. The next board meeting will be held February 8, 2017 at 4:30 PM.

Respectfully Submitted,

Monica Hemsley
Secretary