

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
January 10, 2018

No changes to the agenda.

Kate called the meeting to order at 4:32 PM. Kate moved to approve the agenda. Motion passed. Board members present were Kate Hicks, Jolene Hunsaker, Kelly Mudersbach, Monica Hemsley, and new board member Ted Dilworth. Shambry Emero was in attendance from the library. Sharon Kimber attended from the Friends. In attendance from the city were Tammy Jones (arrived at 5:10 PM) and Jeff McCurdy (arrived at 5:26 PM and departed at 5:31 PM).

Minutes from the December 13 meeting were reviewed. Monica moved to approve the minutes. Motion passed.

FINANCIAL REPORT

The city implemented raises at the end of December. Tax revenue of \$20,000 was received and another tax payment will be received later this month. The audit results should be available by the February 14 board meeting.

MONTHLY BILLS

Bills were reviewed and Kate moved to approve the bills. Motion passed.

PUBLIC COMMENT

None

FRIENDS OF THE LIBRARY

Efforts are being made to move into the new space. They are still awaiting finalization of a contract. Sharon is now the treasurer and other new officers will be elected January 13.

COMMITTEE REPORTS

Nothing to report

LIBRARY DIRECTOR'S REPORT

1. Monthly Statistics – Overall circulation has dropped although checkouts for digital content increased due to repositioning the links for OverDrive and RBDigital on the website. Continued weeding of non-fiction and adult fiction to make room for combining fantasy and science fiction with general fiction and to make space for the young adult section which has seen a decrease in circulation after relocating.
2. Report of Programs – Dr. Seuss Day will be celebrated March 3 with help from local service organizations. Book fair will be held at that time. Adulting 101 program will run February through March which will focus on life skills for teenagers transitioning to adulthood. The library is also applying for the Make It program and if accepted, will send two staff members for training in April. ICLF will cover all materials and other associated costs for the program.

REMARKS FROM CITY LIASON

The city has received relief funds to repair roads damaged by flooding. Other planned road work totaling \$1.4 million will begin this spring.

UNFINISHED BUSINESS

1. Discussion on potentially changing time of board meetings – Meetings will remain on the second Tuesday of each month at 4:30 PM.
2. Discussion of moving forward with fine free trial – Jerome and Burley are opposed to the library going fine free due to respective library circumstances. Options were discussed for potentially charging fines and forgiving them twice yearly. Issue tabled. Dates were discussed for potential meet and greet for consortium board members.

NEW BUSINESS

1. Review and possible approval of Bylaws – Upon adding which edition of Robert's Rules of Order is used for board meetings and the change in the agenda moving City Liason Remarks to follow the Financial Report, Monica Moved to approve the Bylaws. Motion passed.
2. Election of officers – Ted nominated Kate as chairperson. Kate accepted the nomination. Kate was elected chairperson. Monica nominated Kelly as vice-chairperson. Kelly accepted the nomination. Kelly was elected vice-chairperson. Kate nominated Monica as secretary. Monica accepted the nomination. Monica was elected secretary.
3. Appointment of Friends of the Library liason – Ted volunteered to be the Friends liason.
4. Committee appointments – Financial Committee will continue to be Kelly and Jolene. Kelly will continue to be on both the Grant Committee and the Circulation Area Remodel Committee.
5. Discussion on allowing youth card signups without parent signature – The board is in favor of implementing a limited use card for 14-18 year olds. Tabled pending policy writeup and review.
6. Discussion on potential outreach program to Senior Center – library employee will take boxes of books for checkout and potential card signups. Shambry will clarify with Senior Center director and work out details.

Meeting adjourned at 5:55 PM. The next regular meeting will be held February 14, 2018 at 4:30 PM.

Respectfully Submitted,

Monica Hemsley
Secretary