

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
February 14, 2018

Change to the agenda: New Business #4 Training with Kevin Tomlinson

Kelly called the meeting to order at 4:34 PM. Monica moved to approve the agenda with the stated change. Motion passed. Board members present were Kelly Mudersbach, Jolene Hunsaker, Monica Hemsley, and Ted Dilworth (arrived at 5:00 PM). Kate Hicks was excused. Shambry Emero attended from the library, Sharon Kimber attended from the Friends, and Tammy Jones (arrived at 5:13 PM) attended from the city.

Minutes from the January 10 and January 19 meetings were reviewed. Kelly moved to approve the minutes. Motion passed.

FINANCIAL REPORT

Jeff was not in attendance but will have the audit information available to review before the March board meeting. A tax check and the quarterly eRate reimbursement payment were received.

MONTHLY BILLS

Bills were reviewed and Monica moved to approve the bills. Motion passed.

REMARKS FROM CITY LIASON

Wilson Theater Gala will be held February 24. The city is gearing up for road work to begin.

PUBLIC COMMENT

Wesley McHenry asked if he could build a new book shelf to replace the shelf just outside of Shambry's office. It will be constructed of MDF and alder and will be stained cherry. Kelly moved to approve the shelf and the library will agree to pay \$50 toward cost of materials. Motion passed.

FRIENDS OF THE LIBRARY

Shelving has been delivered to their new space and preparations are being made to become fully operational. Books will be donated to the Senior Center. Training with Kevin is scheduled for March 10 at 10:00 AM.

COMMITTEE REPORTS

None

LIBRARY DIRECTOR'S REPORT

1. Monthly Statistics – Circulation numbers are increasing. January had the highest number of checkouts since June 2017.

2. Report on Programs - Program attendance is strong in all areas. Teen Lock In was successful. Adulting 101 series will begin on February 15 and will include many relevant topics over several weeks for young adults. The library was accepted into the Make It program. Susan and Shambry will attend training in Idaho Falls. Shambry will also attend professional development in Boise March 1-2 and RIPL conference in Atlanta in July.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion on potentially hiring part-time bilingual clerk – Due to increasing need, Shambry requested to hire a bilingual clerk. The job listing will be for 6 hours per week (3 hours per day/2 days per week). Jolene moved to approve the posting of the job. Motion passed.
2. Discussion on possible purchase of Mango Languages subscription – With potential savings on a new filtering service there will be more room in the technical services budget to purchase a subscription to Mango Languages. Tabled.
3. Review of LIBRI Bylaws – Consortium bylaws were reviewed by the board members.
4. Training with Kevin Tomlinson – Dual training with board members and the Friends of the Library will be held March 10 from 10:00 AM to 1:00 PM.

Meeting adjourned at 5:32 PM. The next regular meeting will be held March 14, 2018 at 4:30 PM.

Respectfully Submitted,

Monica Hemsley
Secretary