

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
December 13, 2017

CHANGES TO THE AGENDA

New Business #3 - Review the 2017 Annual Report

Kate called the meeting to order at 4:32 PM. Becky moved to approve the agenda with the change indicated. Motion passed.

Board members present were Kate Hicks, Jolene Hunsaker, Kelly Mudersbach, Becky Martin, and Monica Hemsley (arrived at 5:16 PM). Shambry Emero was in attendance from the library. Tammy Jones attended from the city (arrived at 5:01 PM). Jeff McCurdy attended from the city (left at 4:40 PM). Ted Dilworth attended as a member of the public.

Minutes from the November 8 meeting were reviewed. Kelly moved to approve the minutes. Motion passed.

FINANCIAL REPORT

We received \$7,700 from the state sales tax and \$1,500 in grant funding. The biggest expenditure this month was \$4,156 for books and videos. We are expecting a large chunk of the tax income January 25th, 2018. The City is currently going through their audit and when it is finalized Jeff will present the library's portion to the board.

MONTHLY BILLS

Bills were reviewed and Kate moved to approve the bills. Motion passed.

PUBLIC COMMENT

Ted Dilworth introduced himself to the board. He's interested in filling the open board position in January 2018.

FRIENDS OF THE LIBRARY

Sharon was unable to attend. They haven't moved into their new building yet but Cindy was able to get carpet donated. They just purchased two new book carts for the library.

COMMITTEE REPORTS

1. Rural Library Card Scholarships - Becky and Shambry had a meeting with Abbie Vogt and determined there was a need to have a teacher committee. E-mails were sent to each principal in the Minidoka County School District, and we are still waiting to hear back from the schools. The discussion on this will be tabled until some interest is expressed from the schools.

DIRECTOR'S REPORT

1. Monthly Statistics – Circulation has been down since the weather has turned colder. Graphic novel checkouts remained steady. Total checkouts for digital content was down, as was computer use. The average checkout was 134 items per day.
2. Report on Programs – The weekly Make It program has grown and is usually showing numbers of 20 or more people. Storytime and Reading with Grease Monkey has seen ups and downs. Spanish storytime has stayed consistent. Santa and Mrs. Claus will be visiting storytime and the Make It programs this month. We will also be giving out take-home science kits that grows crystals on either a snowman or a tree. Some stealth activities are planned during the winter break.

REMARKS FROM CITY LIASON

December 14th from 4:30 - 6:00 there will be an open house at the fire station to talk about the Square renovations.

UNFINISHED BUSINESS

1. Discussion on potentially changing time of board meetings - This will be talked about during the annual meeting in January 2018.
2. Discussion on names of potential board members to submit to council - The board will submit Ted Dilworth as the first choice and Susan Metzger as the second choice to serve on the board starting in January 2018.

NEW BUSINESS

1. Possible surplus of wooden book cart - The Friends purchased two new book carts. Monica moved to approve the surplus of the wooden book cart. Motion passed.
2. Discussion on moving forward with fine-free trial - Kate will attend a meeting with the consortium December 21st to talk about their concerns and our reasoning. This conversation will continue at the January board meeting.
3. Discussion on the 2017 annual report - The report is submitted to the state so that the information is available to all.

EXECUTIVE SESSION

Executive Session: Pursuant to Idaho Code 74-206: (1)(a) Hiring; (1)(b) Evaluation, dismissal or disciplining of, or to hear complaints against employees; (1)(c) Deliberations concerning labor negotiations or acquiring an interest in real property; (1)(d) Considering Records exempt from Public Disclosure; (1)(f) Communications with legal counsel.

At 5:57 PM the Board convened into executive session as per Idaho Code 74-206 with all members voting yes. Members present were Kate, Monica, Jolene, and Kelly.

(1)(b) Evaluation, dismissal or disciplining of, or to hear complaints against employees

The executive session adjourned at 6:05 PM.

Monica moved to approve the raises as discussed. Motion passed.

The meeting adjourned at 6:06 PM.

The next regularly scheduled meeting will be held January 10, 2018, at 4:30 PM.

Respectfully Submitted,

Rebecca Martin
Secretary