

DEMARY MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
April 12th, 2017

Kate called the meeting to order at 4:30 p.m. Kate moved to approve the agenda as posted. Motion passed. Board members present were Kate Hicks, Monica Hemsley, Jolene Hunsaker, and Becky Martin. Kelly Mudersbach was excused. Shambry Emero was in attendance from the library. Tammy Jones and Jeff McCurdy attended from the city. Sharon Kimber attended from the Friends (arrived at 4:35 p.m.) Minutes from the March 8th, 2017 meeting were reviewed. Monica moved to approve the minutes. Motion passed.

FINANCIAL REPORT

Because of the way the dates coincided with City Council meetings in February, March had three sets of bills. We are halfway through the fiscal year, and so far all of the numbers are where they should be. We have brought in more revenue than planned. The CD will renew March 24th, 2022, and is locked in at a 2.75% rate at Idaho Central Credit Union.

REMARKS FROM CITY LIASON

The city residents will be voting on an obligation bond on May 16th, 2017. It is a \$3.9 million bond. It will be for streets, water system, senior center, and the Rupert Square. Because of the tough winter, the City went from 7 years behind on road maintenance to 20-25 years behind. If the bond passes, it will hopefully get the City back to 7 years. A master planning study conducted determined that the City needed 6 million to upgrade the water system. This bond will help them do a few critical pieces now.

MONTHLY BILLS

Bills were reviewed and Kate moved to approve the bills. Motion passed.

PUBLIC COMMENT

No public comment

FRIENDS OF THE LIBRARY

United Way would like the Friends to donate, and they will be donating that on Friday, April 14th. The book sale April 6th-8th did well and they brought in \$355. Sharon and Cindy presented to the Rupert Kiwanis about what the Friends do. The Friends would like the board to help them pack up on April 18th from 5:30 - 7:30 p.m. The next regular meeting will be May 6th, 2017, at 10:00 a.m. at Joe and Melody's home, 407 S. 4th St, Rupert. Becky will be unable to attend the May and June meetings and is arranging a substitute.

COMMITTEE REPORTS

1. Strategic Planning - Ideas thrown out were creating a reading nook, update the circulation area, improved staff/board relations, improved customer service, improved PR/advertising.

DIRECTOR'S REPORT

1. Monthly Statistics – Our total circulation went up by 400 and our patrons went up by 700. We are still getting more cards new and renewed than are expiring. We added many children's books with funds from Kiwanis and the kickback from the book fair. Interest in graphic novels continues to grow and we are adding to the inventory.
2. Report on Programs – Dr. Seuss Day was a hit, as was our booth at Rupert Elementary's reading night. We are adding TLC to our list for school visits. We will be having a solar eclipse viewing party on August 21st. The cabinet that was vandalized was able to be repaired. There was discussion with the teen advisory board about respect for the library. The stolen iPod was returned.

UNFINISHED BUSINESS

1. Scholarships for rural cards - Jolene called the Jerome library to ask about what they do. Kate will call the migrant council to see what they can help with. Kate will research teacher cards with the school district. We also discussed the possibility of a grant that would fund rural cards.

NEW BUSINESS

1. Trustee Connections - Idaho Commission for Libraries is providing a trustee training. Our conference will be at the Twin Falls Public Library on August 10th, 2017.
2. Discussion on using Square - Square takes 2.75% fee off of every swipe. If it's keyed in, the fee is 3.5% + 15 cents. Kate moved to approved the use of Square in the library. Motion passed.
3. Purchase and installation of security cameras - We have received a bid from PMT to install four cameras, run all the cable, configure the programming, and a 1 year parts and labor warranty for \$2,044.85. If PMT just ran the cable and we bought the cameras from an outside source, it would be about \$1,500, and we would need to install the cameras and configure them. Becky will continue to do research and get more bids.
4. Review of library policies - Monica will work on an unattended child and vulnerable adult policy. Shambry will work on the privacy policy. The plan going forward will be two policies reviewed per month.

EXECUTIVE SESSION

Executive session was not needed.

Kate adjourned the meeting at 6:37 p.m.

The next regular meeting will be held May 10th, 2017, at 4:30 PM.

Respectfully Submitted,

Rebecca Martin
Secretary