

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY  
MEETING MINUTES  
June 12, 2018

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on June 12, 2018. In attendance were Board Chair Bill Allred, Trevor Churchman, Lydia Cosio and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:34 p.m.

There were no changes to the agenda.

Trevor Churchman made a motion to approve the April minutes as written. Lydia Cosio seconded the motion. Motion passed unanimously.

Financial Report – We are two thirds of the way through fiscal year. All line items are within the expected range. The overall expenses are at 58.3%. We do have quite a few bills this month, and some rather sizeable ones next month for the building. We have received 58% of the expected revenue. We should see some more revenue in August with the next batch of property taxes.

May 2018 bills were approved by all board members present by signature.

Director's Report:

- Monthly summary was presented.
- Statistics for the months of April and May were presented. Program stats were slightly less than last year. This may be due to the fact that last year we had had 1 summer reading program. This year summer reading didn't start until June. Circulation stats are higher than last year. We had a good showing at the Hazleton outreach.
- During the Memorial Day weekend, the library back room was flooded when the rain runoff exceeded the storm drain capacity. The water flooded about a third of the library. The water also wicked up the drywall on the north and east walls. Valley Steam extracted the water and applied an antimicrobial. They set up fans to dry the carpet and hoped this would also dry the walls. Unfortunately, the walls were still not dry after two days. They drilled holes in the sheetrock and set up a tubing system between the studs to dry the walls from the inside. The walls will now have to be repaired and painted. I notified the City. Ida Clark said that we had a \$1,000 deductible. Any amount in excess of that would be covered by the insurance.
- The lighting project of converting the lighting from Fluorescent to LED has been completed.
- The director gave an update on the North Side News digitization project. To date, publications from 1908 to 1948 have been added to the website. We will be processing another five reels this month.

Unfinished Business

- The Meeting Room Policy revisions was tabled until the next meeting when all board members are present.

New Business

- The Director had a meeting with the finance department and the city administrator regarding next year's budget. She provided the board with an overview of the preliminary budget.

- The director would like to start lending mobile hotspots to the public. She has been in contact with T-Mobile and Mobile Beacon. Mobile Beacon is available through TechSoup. Through TechSoup's donation program, we can acquire 12 hotspots and unlimited data for \$1,200/year. The downside of this is that after 24mb, there is some throttling and slower download speeds. Through the state contract with T-Mobile, we can get 10 mobile hotspots free and pay \$29.75 a month per hotspot for a year. This works out to be \$3,568.80. Although this is substantially more money, their unlimited plan is truly unlimited. There is no throttling or speed reductions after a certain amount of usage. We can call to suspend service if an item is not returned on time, then resume service to check it out to the next patron. The director would like to try to get some grant funding for this to try this service for a year. Trevor made a motion to allow the Director to move forward on this project. Lydia Cosio seconded the motion. Motion passed unanimously. The board will begin to work on formulating a policy for mobile hotspot usage.

Bill Allred adjourned the meeting at 6:23 p.m.

Minutes approved by the board at the July 10<sup>th</sup>, 2018 meeting.