

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY  
MEETING MINUTES  
OCTOBER 10, 2017

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on October 10, 2017. In attendance were Board Chair Bill Allred, Vice Chair Linda Burton, Trevor Churchman, Director Linda Mecham.

The meeting was called to order by Ted Larsen at 5:38 p.m.

Agenda was reviewed. No changes were made to the agenda.

Linda Burton made a motion to approve the minutes as written. Trevor Churchman seconded the motion. Motion passed unanimously.

Financial Report –

September/October 2017 bills were approved by all board members present by signature.

Director's Report:

- Statistics for the months of September were presented. Program stats look great. We have begun to build a following for the teen Make It program. That group is interested in learning to code for Arduino. We did have an adult program, but it was not publicized well enough to make that successful. We talked about getting program information to board members to help the library promote a specific program.
- The board reviewed the Director's report sent to the Council.
- We have had a tremendous support for the North Side News digitizing project. We have received several personal donations, as well as contributions from the Civic Club, Jerome County Historical Society, and the Jerome Friends of the Library. We are working on some grants to secure additional funding.
- We revisited the adding of ProPay for the library. This is a merchant that will allow us to take credit card payments that will interface with the library circulation software. Last month we decided to check with the finance department to see if this would be a problem for the city. Ross Hyatt said that he did not see a problem with the library doing this. We wanted to be sure that we were not making more work for their department. The board felt it would hold the library to a greater accountability for fees associated with our credit card receipts. It will also help the library work more efficiently. Trevor Churchman made a motion to move forward with setting up ProPay as our credit card merchant. Linda Burton seconded the motion. Motion passed unanimously.
- We have hired two new circulation technicians. Paola Lagunas came to us from the Shoshone library. Aracely Domine had previous library experience. She worked at the Mountain Home library for 5 years.

Unfinished Business

- Approval of the general policy was tabled until the next meeting.

## New Business

- Idaho Short Takes on advocacy was tabled until the next meeting.

The meeting was adjourned by Bill Allred at 6:15 p.m.