

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY  
MEETING MINUTES  
NOVEMBER 14, 2017

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on November 14, 2017. In attendance were Board Chair Bill Allred, Vice Chair Linda Burton, Trevor Churchman, Jamie Hyatt and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:36 p.m.

Agenda was reviewed. Agenda read "Approval of September/October bills". This was changed to "Approval of October Bills".

Jamie Hyatt made a motion to approve the minutes as written. Linda Burton seconded the motion. Motion passed unanimously.

Financial Report – We reviewed the end of the 2016-17 FY report. We received nearly \$1,920.21 more in donations more than budgeted and \$1,642.39 more in taxable sales than budgeted due primarily to the large number of copy and faxing services we provided throughout the year. Overall, we received 99.7% of the budgeted income. Expenditures came in at 94.5% of the budgeted amount. This resulted in a carryover of \$23,700.60.

October 2017 bills were approved by all board members present by signature.

Director's Report:

- Statistics for the months of October were presented. Program stats look great, more than 700 in attendance over last year. We have begun to build a following for the teen Make It program so that we are comparable to last year. Circulation was lower than last year. Wi-Fi usage was higher than last year.
- The board reviewed the Director's report sent to the Council.
- Linda proposed closing the library for a day to have the meeting room carpet cleaned and to paint the foyer and wall around the student computers. The meeting room carpet is in very poor condition. This is something we should consider replacing rather than use the extra carpet squares and save them for use in the library. Board supported this idea.
- November is Fine Forgiveness month. This gives us an opportunity to clear up some accounts.
- The director and the board discussed computer usage for teens. The director suggested that we offer a digital card for teens that would allow them to access the computers as well as check out digital materials. This would mean that it student use would not keep minors from accruing fines. We might be able to send a postcard home to let parents know that their child was issued a card and allow them to opt out if they do not want them to access digital content or computers. Board members will consider all the pros and cons and discuss this further at the next meeting.

Unfinished Business

- Approval of the general policy was tabled until the next meeting.

## New Business

- Idaho Short Takes on advocacy was tabled until the next meeting.

The meeting was adjourned by Bill Allred at 6:34 p.m.