

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY  
MEETING MINUTES  
January 10, 2017

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on January 10, 2017. In attendance were Board Chair Bill Allred, Ted Larsen, Jamie Hyatt, Trevor Churchman and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:33 p.m.

No changes were made to the agenda.

Ted Larsen made a motion to approve the November 8, 2016 meeting minutes as written. Motion was seconded by Jamie Hyatt. Motion passed unanimously.

December 2016 bills were approved by all board members present by signature.

Financial Report – We have completed the first quarter of the new fiscal year. We have spent 19% of the allotted budget. The only line item of concern is 04-00-00-4160 Repair and Maintenance of the building. We have had 2 roof repairs, some ballasts replaced and a plumbing repair. We will also have some snow removal fees for Clay Davis today.

Director's Report:

- Statistics for the month of December were submitted. December is traditionally a low circulation month, so it is not surprising that circulation is lower than that of last month. However, our overall circulation was 640 more than last year. We have seen slight increases over last year's statistics since August. We are hoping this will be a new trend. Our eBook circulation continues to grow slowly. Computer usage is down, but Wi-Fi usage remains high.
- Online Trustee training has been postponed until the next board meeting. The director will send a link to the board members to access at their leisure. We will plan to discuss "What It Means to Be a Trustee" at the next meeting.
- Because of the amount of snow and freezing rain, we have had some new leaks. This time, the drains were frozen so any melting snow was not able to drain from the roof. Mike Wratchford did some snow removal manually and put some ice melt on the drain openings to see if that would help. We have had several problems with leaks over the years. The board has asked the director to track the expenses associated with the roof to see if it warrants changes to the roof.
- We have received 2 generous donations this month. Karen Baumbach has discovered our eBook collection. She has donated \$3,700 to be used to purchase mystery/suspense/thriller eBooks. The director will track those purchases and send a letter at the end of the year showing how those funds were spent. Martin Bender decided to host a book fair at Barnes and Noble to meet the requirements for community service hours for his senior project. Proceeds of this book fair, \$865, went to our library. We had these funds moved to the Jerome Public Library Foundation so that we can use the funds for a non-budgeted project.
- We met with some Homeschool families trying to find a way that we can serve their needs. One of the requests was to have someone speak on a D.A.R.E topic. We have scheduled Officer Gardner for the first program. I have contacted a teacher that I worked with who taught art techniques. We are going to see if we can recruit her for next month.

The meeting was adjourned by Bill Allred at 6:17 p.m.