

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
NOVEMBER 10TH, 2015

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on November 10th, 2015. In attendance were Board Chair Bill Allred, Ted Larsen, Linda Burton, Jamie Hyatt and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:32 p.m.

Ted Larsen made a motion to approve the October 13th, 2015 meeting minutes as written. Motion was seconded by Linda Burton. Motion passed.

October 2015 bills were approved by all board members present by signature.

Financial Report – This is the first month of the new fiscal year. We have a healthy reserve, well above the recommended 25% of the budget. This will be more than enough to get us through the end of the calendar year when we will begin receiving tax revenue.

Director's Report:

- Monthly statistics were presented. Circulation stats have increased. It is slightly higher than both last month and last year. We have been trying new ways of displaying materials to increase circulation. Unfortunately, the eBook circulation is not as high as it has been in earlier months. Linda Burton suggested getting a banner for the side of the building in both Spanish and English to advertise our eBook collection. Kasi Allen's children's program attendance reached an all-time high of 1,198. This is the highest attendance we have ever had for non-Summer months. Attendance for Teen programs is improving as Jody Hall works to rebuild the Teen Make It program.
- We introduced Fine Forgiveness again for the month of November. So far, it has been well received. We have seen the return of books we were sure we would have to delete, and many are paying for fines that will allow them to utilize the library again. We can track the amount of revenue.
- We are currently working on creating a new website for the library that will be independent of the city website. It offers more programming options which includes a slider to highlight events, content and services. Linda will share the link to the site for the board members to critique and offer suggestions. The website is still in its early development and is not yet live.
- The Director distributed the 2015 Library Laws to board members present.
- Thursday is the presale for the Friends of the Library Book Sale. The sale will continue through Saturday. There is a blurb in the library article regarding the sale. The Director will be helping with the set up while the library is closed on Wednesday, November 11. The friends would welcome any additional help they can get.

New Business

- The board reviewed the Behavior Policy. Linda Burton made a motion to accept the Behavior Policy as revised on November 10th, 2015. Jamie Hyatt seconded the motion. Motion passed unanimously. Ted suggested that the revised policy be displayed in the library.

The meeting was adjourned by Bill Allred at 6:35 p.m.