

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
OCTOBER 13TH, 2014

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on October 13th, 2015. In attendance were Board Chair Bill Allred, Vice-Chair Lynn Correll, Ted Larsen, Linda Burton and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:38 p.m.

Lynn Correll made a motion to approve the September 8th, 2015 meeting minutes as written. Motion was seconded by Ted Larson. Motion passed.

September 2015 bills were approved by all board members present by signature.

Financial Report – The 2014-15 FY has ended. According to the balance sheet, we spent 86% of our budget. However, today's bills are not included in the expenditures, and operating transfer out, line item 04-00-00-4185, for the quarter has not been deducted. The \$13,200 allocated for the automatic doors was not used this FY and will roll over to carryover funds for the next fiscal year.

Director's Report:

- Monthly statistics were presented. Circulation stats were much higher this month than both last month and last year. Unfortunately, there was a decline in eBook circulation. The DVD circulation is comparable to last month, but nearly double that of last year. Children's program attendance was way up compared to last year. Stats show that we doubled the number of programs and more than doubled the attendance. We continue to work toward rebuilding our teen program attendance. Adult program attendance is higher due to the very successful LTAI program. More than 20 people attended.
- We have paid for some SirsiDynix staff trying with our BuyItNow funds. Edie attended a cataloging class, and Jody and Jessica attended a session on circulation. The director will be attending 2 more in the next week.
- We have been having some trouble with a group of teens who have been hanging out at the library. They have made several threatening comments to staff and have been using quite a lot of profanity. We have had to ask them to leave several times. We are reasonably sure that we had a drug deal go down afterschool. Director spoke to Police Chief Dan Hall. He suggested that we review our policy to be sure we have something in place that allows us to ask them to leave. He sent Detective Wilson over to speak to us. He has increased the patrol after school and has done several walk-throughs. The board will review the policy to be sure it offers staff enough support to take action. Ted suggests that we post signs that indicate that the building is under surveillance. The director would like to add some more cameras to cover activity in the teen and children's areas, as well as in the parking lot. The board agrees that this would be a good idea.
- The USDA grant is progressing. We are now in the process of gathering quotes. We have asked for quotes from 3 entities and are waiting for responses.

New Business

- As suggested at the last meeting, the director reached out to Jamie Hyatt. I did check with the City Administrator Mike Williams to see if there was a conflict of interest because her husband is the Finance Director. He indicated that there was none. Jamie has consented to fill the position. The board will submit her name for City Council approval and appointment by Mayor Davis.

The meeting was adjourned by Lynn Correll at 6:14 p.m.