

BOARD OF TRUSTEES OF THE JEROME PUBLIC LIBRARY
MEETING MINUTES
November 8, 2016

The Board of Trustees of the Jerome Public Library met in the library conference room for their monthly meeting on November 8, 2016. In attendance were Board Chair Bill Allred, Vice Chair Linda Burton, Ted Larsen, Jamie Hyatt and Director Linda Mecham.

The meeting was called to order by Bill Allred at 5:38 p.m.

No changes were made to the agenda.

Led Larsen made a motion to approve the October 11, 2016 meeting minutes as written. Motion was seconded by Linda Burton. Motion passed unanimously.

October 2016 bills were approved by all board members present by signature.

Financial Report – We have just started the new fiscal year. We have only received \$2000 in revenue. We have a healthy carryover to get us to the end of the year. We are on target for expenses.

Director's Report:

- Statistics for the month of December were submitted. Circulation is slightly higher this month as compared to last year. Children's book circulation continues to be high. eBook circulation continues to grow slowly. Computer usage is down, especially for juveniles. We are still having trouble building an audience for afterschool activities.
- Online Trustee training has been postponed until the next board meeting. We want to be sure that all of our new board members are present.
- We will be implementing fine forgiveness for the month November. Although fine revenue diminishes slightly, we get a lot of fines taken care of that might stay on the books, and we get a lot of long overdue book returns.
- We have another leak in the roof near one of the downspouts. Mike Wratchford has been cleaning out all the downspouts, but the leak continued. We are on RainGuard Roofing's list for repair.
- Traditionally, Christmas and New Year's eves are very slow. This year, they land on a Saturday. Director would like to close early on Christmas and New Year's eves. The board agrees that the library should close early and leaves it to the director's discretion as to the time.
- We have received the 3 new PCs at the front desk. All have the Windows 10 operating system. We want to be prepared to help patrons with their new laptops.

The meeting was adjourned by Bill Allred at 6:07 p.m.